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Yenching College Committee of
the Trustees of Peking University
1921-1923

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See Minutes of November 5, 1929, for revised By-laws.

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BY-LAWS OF THE YENCHING COLLEGE COMMITTEEARTICLE IThe Basis of Authority of the Committee

- Section 1. The Trustees of Peking University shall be Trustees for the Woman's College of Peking University, hereinafter called "Woman's College" or "Yenching College." They shall hold the property, execute documents, grant degrees, administer the interests of the Woman's College (Yenching College) in accordance with the usual responsibilities of Trustees.
- Section 2. The Yenching College Committee shall be the agency of the Trustees of the University for caring for the interests of the Woman's College (Yenching College) in the manner indicated in these By-Laws.
- Section 3. The Committee shall not incur financial obligations for the Board of Trustees beyond funds in hand, without the consent of the latter.
- Section 4. The signature of the President (or Vice-President) and Treasurer of the Board of Trustees shall be requisite for execution of legal documents.
- Section 5. The Committee shall elect its own officers, subject to the approval of the Board of Trustees, and shall appoint its own Committees.

ARTICLE IIMembership of the Committee

- Section 1. The President, Secretary and all women members of the Board of Trustees shall be ex-officiis members of the Committee. One additional Trustee shall be elected by the Trustees to membership of this Committee for a term of three years.
- Section 2. Additional members of the Committee to serve three years shall be chosen by boards or colleges co-operating in the College on the following basis:
- (1) Boards which furnish (a) salaries, allowances, travel, etc. of three teachers annually; (b) a contribution of \$2000. gold annually to current expenses, and (c) initial gift of \$100,000 gold toward plant and equipment are entitled to appoint two members.
 - (2) Boards which furnish (a) salaries, allowances, travel, etc. of five or more teachers annually, and (b) \$5000. local currency annually, in addition to an initial gift of \$100,000 gold toward plant and equipment, are entitled to appoint an additional member.

- (3) Boards or colleges contributing the salary and allowance of at least one teacher annually and not less than \$1000 local currency annually are entitled to appoint an affiliated member.

Section 3. The Committee thus constituted may elect each year at its annual meeting one person to serve on the Committee for three years.

Section 4. It is desirable that the Committee have men and women members in the ratio of about one to two.

ARTICLE III

Duties of the Committee

Section 1. The Committee shall care for the interests of Woman's College (Yenching College) on behalf of the Board of Trustees.

Section 2. The reports and recommendations of the Administrative Committee of the College shall come to the Board of Trustees through this Committee.

Section 3. Whatever responsibility pertains to the Board of Trustees for the appointment or approval of teachers shall be delegated to the Committee, the appointment of the Dean alone requiring confirmation by the Board of Trustees.

Section 4. It shall be the duty of the Committee to consult with the Dean and the Administrative Committee of the College and to promote interest in the College both among possible financial supporters and among young women desirable as members of the faculty.

ARTICLE IV

Officers

Section 1. The officers of the Committee shall be a Chairman, a Secretary, and a Treasurer who shall be elected at the annual meeting.

Section 2. The Chairman shall perform the duties usual to that office.

Section 3. Duties of the Secretary

The Secretary shall perform the duties usually pertaining to that office, keeping full and true minutes of all meetings of the Committee or its standing sub-committees, and furnishing copies of the same to every member of the College Committee, and to the Executive Committee of the Board of Trustees.

The Secretary shall notify the Secretary of the Trustees, the Dean of the College, and President of the University and all other persons concerned, of actions taken by the Committee with respect to all appointments, terms of service, appropriations made, and any other necessary matters.

Section 4. Duties of the Treasurer

The Treasurer shall keep such proper books of account, fully setting forth the financial conditions and transactions of Yenching College, as shall be approved by the Committee on Finance and Promotion. He shall supply the College Committee with such statements as may be required of him, or as may be needed to show correctly the financial condition of the College.

The Treasurer shall make payments only upon written notification of the Secretary transmitting actions of the Committee, or upon bank drafts covering expenditures that have been previously authorized by committee action.

He shall give bonds in whatever sums and whenever the Committee shall direct.

In case of the absence of the Treasurer, or of his inability to act, or in case the office becomes vacant, his duties shall be performed by the chairman or acting-chairman of the Committee on Finance and Promotion.

In the holding and handling of the securities of Yenching College he shall be guided by the practice outlined in the By-Laws of the Trustees of Peking University, Article II, Section 5. (See Footnote 1.)

ARTICLE V

Committees

Section 1. The Yenching College Committee shall have the following committees, the Chairman of each committee to be elected as the officers are, at the Annual Meeting:

- (a) Finance and Promotion
- (b) Candidates
- (c) Audit

Section 2. Duties of the Committee on Finance and Promotion.

(a) It shall have authority in the investment and management of all funds of the College, subject to the direction of the College Committee.

(b) The funds of the College shall be grouped as follows:

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|--------------------------------|--------------------|
| (a) Endowment Funds | (c) Building Funds |
| (b) Funds for Special Purposes | (d) Current Funds |

Duties of the Committee on Finance and Promotion (Cont.)

- (c) The same general rule as to the hypothecation of endowment funds and the definition of other funds as adopted by the Trustees of the University in their By-Laws (Article III, Sect. 7) shall be held to obtain for the College Committee. (See Footnote 2.)
- (d) The Committee shall carry out such measures as the College Committee may direct for promoting the material support and development of the College.

Section 3. Duties of the Candidate Committee

It shall be the duty of the Candidate Committee to receive and examine all applications (other than Chinese) for positions on the Faculty, to search out candidates for vacancies and to present their recommendations to the College Committee.

Candidates approved by the Candidate Committee for vacancies on the Faculty may be approved for appointment by correspondence vote of the College Committees, provided that at least three of the College Committee have seen the candidate in person and approve, and such approval of appointment shall be recorded in the minutes of the next meeting of the College Committee.

Section 4. Committee on Audit

The Committee on Audit shall consist of two members of the Yenching College Committee, not including the Treasurer and members of the Committee on Finance and Promotion, and shall arrange for and supervise the annual audit of the books and securities of the College by a firm of public accountants. A written report by said committee of its examination shall be made at the annual meeting of the College Committee.

Section 5. The College Committee shall appoint such other standing or special committees as they may from time to time deem necessary.

ARTICLE VI

Meetings

Section 1. The Yenching College Committee shall hold two regular meetings each year in the months of April and November - the date and place of meeting to be fixed by the Committee or by its officers.

The April meeting shall be the Annual Meeting and shall be held preferably in New York City just previous to the Annual Meeting of the Board of Trustees.

Section 2. Other meetings may be held at such times and places as the Committee may direct or upon the request of any three members of the Committee.

Notices of all meetings shall be sent at least five days in advance to all members of the Committee.

Section 3. Quorum

- (1) For the transaction of ordinary business, five members shall constitute a quorum provided that the Board of Trustees and not less than two of the co-operating Boards are represented, provided that, whenever any member so requests any item of business shall be referred to the larger quorum named below. For the purpose of this quorum women members of the Board of Trustees may qualify as representing the Board of Missions to which they are related.
- (2) For the election of members or officers of the Committee, the appointment of the Dean and the members of the Faculty, the approval of the annual budget and the purchase and sale of property, a majority of the total membership and a representative of at least one of the members of the Board of Trustees and one of the members elected by each of the co-operating boards shall be required for a quorum.

Section 4. Sectional Meetings.

For the transaction of necessary business, concurrent action by duly called meetings of the "Eastern" and "Western" sections of the College Committee shall have the effect of action of the Committee provided that at the meeting of each section at least two co-operating societies and the Board of Trustees shall be represented, and provided that whenever any member so requests any item of business shall be referred to a meeting of the whole Committee.

ARTICLE VII

Administration in China

Section 1. The Administrative Committee of the Woman's College (Yenching College) shall consist of the women members of the Board of Managers, the President and Secretary of the Board of Managers, and the Dean of the Woman's College, and these persons shall be empowered to coopt three others, from within or without the Board of Managers or the Alumnae, as members of the Committee.

Section 2. The Administrative Committee shall be accountable to the College Committee and the Board of Trustees for the condition, custody and uses of all funds received by them from whatever source. The annual budget of the College shall be prepared by the Administrative Committee and submitted for the approval of the College Committee.

Section 3. The Administrative Committee shall in general be responsible to the Board of Managers of the University but if and when a majority of members of the Administrative Committee shall so vote any matter may be referred to the College Committee and the decision of that Committee when ratified by the Board of Trustees shall be final; provided that no act of the Board of Managers or of the Board of Trustees may alienate to other uses than those of the Woman's College (Yenching College) any funds or property given for or held in trust for the College nor any equities which it may have or acquire in properties used jointly by the University and the College.

Section 4. The Administrative Committee shall have power, subject to the approval of the College Committee, to make and enforce such laws and regulations as may be necessary for the conduct of the College, may propose nominations for Dean, Professors, and Associate Professors. With the concurrence of the Board of Managers it shall appoint and at discretion remove all other instructors and officers, prescribe the course of studies, assign to each department its respective duties, decide upon the conditions of admission. It shall, in general, be invested with authority to determine all questions of local business and management in accordance with the provisions of these By-Laws.

ARTICLE VIII

Signing of Legal Documents

The signatures of the President (or Vice-President) and Treasurer of the Board of Trustees shall be requisite for the execution of legal documents.

ARTICLE IX

Date of Effectiveness of By-Laws

This body of By-Laws or any portion of them shall come in to effect when approved by two-thirds vote of the members of the Committee, the Board of Trustees concurring.

ARTICLE X

Amendments

These By-Laws may be amended, the Board of Trustees concurring, by a vote of two-thirds of the Yenching College Committee at any Meeting, notice of the proposed amendment having been given at a previous meeting, or the substance or exact wording of the proposed changes having been furnished each member of the Committee at least one month in advance of the meeting at which action thereon is contemplated.

Footnote 1 - By-Laws of Trustees, Art. II, Sec. 5.

"The treasurer of the Board of Trustees shall be the custodian of the funds and securities belonging to the College, and shall keep the securities in a safety deposit vault to be designated by the Board. He may, by written appointment to be filed with the Secretary, designate some person who shall represent him in obtaining access to the securities of the University as herein next provided. The treasurer shall be responsible for all acts of his representative.

Access to the securities of the University shall be had by not fewer than two persons jointly in the following manner and never otherwise:

- (a) By the treasurer (or his representative) jointly with the assistant treasurer.
- (b) By the treasurer (or his representative) jointly with the chairman or acting chairman of the Committee on Finance and Investment.
- (c) By the treasurer (or his representative) jointly with the president or acting president of the board.

This provision, however, shall not be held to exclude the presence of other persons at the same time, providing access has been obtained as aforesaid, nor shall the provisions of this article be held to prevent the Board of Trustees from contracting with a responsible trust company to act as custodian in holding and keeping safely said securities and to make deliveries on the order of any two persons entitled to access to said securities under this section."

Footnote 2 - By-Laws of Trustees, Art. III, Sec. 7.

"The endowment funds shall neither be expended nor hypothecated for current expenses, but shall be retained and preserved inviolate. Investments of endowment funds shall be made as heretofore provided, by the Committee on Finance and investment. There shall be no restriction as to the kinds of investments which may be made, except as hereinafter provided, but other things being equal, preference shall be given to securities issued by the federal and state governments, and to obligations issued by cities having over twenty-five thousand inhabitants to real estate mortgages on improved property, but in no case shall the amount loaned on mortgages exceed 50 per cent of a fair valuation.

No loan shall be made to any trustee, officer, or employee of the College, nor to any religious, fraternal, or charitable organization.

Funds for special purposes shall consist of all gifts, grants, donations, and bequests for special purposes, whose principal and income may be used, and shall be expended or invested in accordance with the terms of the gift.

Building funds shall consist of all gifts, grants, donations, and bequests for the erection and equipment of buildings, and of other moneys and properties appropriated or assigned by the Board of Trustees for that purpose.

The current funds shall consist of income on endowments tuition receipts and other fees, gifts, grants, or bequests for current purposes, receipts from business and commercial operations of the College, and all other receipts for current use.

Endowment funds, funds for special purposes and building funds, shall not be deposited with or combined in any way with the current funds of the College."

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MINUTES OF THE FIRST MEETING

of the

YENCHING COLLEGE COMMITTEE

of the

TRUSTEES OF PEKING UNIVERSITY

Jan. 21, 1921

The meeting was called to order by the President of the Board of Trustees of Peking University at 2:15 p.m. in the Board Room of the Presbyterian Board of Foreign Missions, 156 Fifth Avenue, New York, N. Y.

PRESENT:	Mrs J. M. Avann	Bishop L.B.Wilson
	Mrs. L. O. Lee	William C. Schell
	Miss Margaret T. Mead	E. M. North
	Mrs. Charles K. Roys	

GUESTS: Mrs. Murray Frame
Henry W. Luce

Prayer was offered by Miss Mead.

The Secretary of the Board of Trustees of Peking University, E.M. North, presented the documents and actions of the Board of Trustees affecting the establishment of this Committee as follows:

The Certificate of Incorporation of the Trustees and the amendments thereto. (appended herewith)

The By-Laws of the Trustees of the University. (appended herewith)

The basis of affiliation of North China Union Women's College with Peking University, as approved by the Executive Committee of the Trustees, December 31, 1919, after general approval by the Trustees, December 2, 1919; as amended November 8, 1920, by the Trustees. This document is as follows:

BASIS OF AFFILIATION OF
NORTH CHINA UNION WOMEN'S COLLEGE
WITH PEKING UNIVERSITY

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I. The Trustees

1. The Trustees of Peking University shall be Trustees for the Women's College and shall hold the property, execute documents, grant degrees, and administer the interests of the Women's College in accordance with the usual responsibilities of Trustees.
2. The Trustees of the University shall use the Women's College Committee as its agency for caring for the interests of the Women's College in the manner indicated below; with the understanding that the Committee shall not incur financial obligations for the Board of Trustees without its consent.

II. The Women's College Committee

1. This Committee shall consist of the following as ex-officio members: the President, Secretary, and all women members of the Board of Trustees, and one other of its members selected by the Trustees.
2. Additional members of the Committee shall consist of representatives of cooperating Boards as follows:

Cooperating boards which furnish

- (a) Salaries, allowances, travel, etc., of three teachers.
- (b) Contribution of \$2000 gold annually toward current expenses.
- (c) Initial gift toward plant and equipment of \$100,000.

are entitled to be represented on the Committee by two members.

Boards cooperating to the extent of five or more teachers, (salaries, allowances, etc.) and \$5000 Mex. annually toward current expenses are entitled to an additional representative on the Committee.

Boards or colleges contributing the salary and allowance of at least one teacher and not less than \$1000 Mex. per year should be represented on the Committee by an affiliated member.

3. The Committee as thus constituted may elect each year at its annual meeting one additional member to serve on the Committee for three years. It is desirable that the Committee should consist of about one-third men and two-thirds women.

III. Powers and Duties of the Women's College Committee

1. This Committee shall care for the interests of the college in behalf of the Board of Trustees. The reports and recommendations of the field board of control shall come to the Board of Trustees through this Committee. Whatever responsibility pertains to the Board of Trustees for the appointment or the approval of teachers shall be delegated to this Committee, the appointment of the Dean alone requiring confirmation by the Board of Trustees. It shall be the duty of the Committee to consult with the Dean and the Board of control, and to promote interest in the college both among possible financial supporters and among young women desirable as members of the faculty. It shall elect its own treasurer.

IV. Date of Operation

1. This agreement shall become operative when approved by at least two of the Women's Boards concerned.

The Secretary of the Trustees presented the actions of the Woman's Board of Missions of the Interior and of the Presbyterian Board of Foreign Missions accepting the basis of affiliation as follows:

- A. "The Woman's Board of Missions of the Interior at its meeting of October 22, 1920, approved the above Basis of Cooperation, this action taking precedence of the action of January 23, 1920 when the somewhat different Basis of Cooperating submitted by Miss Miner was approved by the W.B.M.I."
- B. "The Presbyterian Board at its meeting on October 18th, 1920, took favorable action upon this proposal as follows:

It was voted that the Board accept the proposed basis of full cooperation in Yenching College, Peking, and undertake to achieve this progressively as follows: (a) to increase the Board's annual appropriation for current expenses to \$1500 gold (at the rate of \$2. Mex. to \$1. gold) beginning April 1, 1921 and to \$2000 gold beginning April 1, 1922; (b) to send to the field a second missionary teacher in 1921 and a third missionary teacher in 1922; and (c) to endeavor to appropriate by April 1st, 1924, the full capital sum of \$100,000 for property with the hope of making some property funds available each year; the funds to carry out this program are expected from the Woman's Board of Foreign Missions."

The Secretary presented excuses from Mrs. G. M. Clark, Mrs. Franklin Warner, President Ellen F. Pendleton.

The Committee proceeded to the Election of officers.

Y - Action 1 - VOTED: That the Secretary be instructed to cast the ballot of the Committee for Mrs. J. M. Avann as Chairman and for Mrs. Lucius O. Lee as Secretary of the Committee.

Mrs. Avann and Mrs. Lee were declared elected Chairman and Secretary of the Committee.

Mrs. Avann took the Chair.

Y - Action 2 - VOTED: That the officers of the Committee be a Committee to nominate a Treasurer and referred to the Committee by correspondence vote.

Y - Action 3 - VOTED: That Miss Mead, Mrs. Roys and E. M. North be a Committee for the preparation of By-Laws to be submitted to the Committee by correspondence.

Y - Action 4 - VOTED: That Mrs. Franklin Warner, Miss Mead, Mrs. Roys be appointed a Candidate Committee.

Y - Action 5 - VOTED: That the Annual Meeting of the Committee be held in the month of January.

The Secretary of the Trustees presented the following actions of the Trustees:

"Annual Meeting of the Trustees, April 16, 1920.

Miss Luella Miner, Ph.D., was elected Dean of the College of Arts and Sciences for Women of Peking University.

The resignations of the following members of the staff of the North China Women's College were accepted and the persons named were elected members of the Faculty of the College of Arts and Sciences for Women of Peking University:

- Alice B. Frame
Anna B. Hall
Anna N. Lane
Grace M. Boynton
Ruth L. Stahl."

"The meeting of the Trustees, November 8, 1920:

Voted: That we recommend to the Yenching College Committee the appointment of Miss Josephine Sailer to the Faculty of Yenching and that Mrs. Frame be asked to take thus up with the Committee and Miss Sailer."

- Y - Action 6 - VOTED: That a Committee on Finance and Promotion be appointed.
- Y - Action 7 - VOTED: That Mrs. Williamson, Mrs. Clark, Mrs. Warner, Miss Mead, Mr. Schell be the members of the Finance and Promotion Committee; Mr. Schell to be Chairman of the New York group.
- Y - Action 8 - VOTED: That Mrs. Roys be the representative of the Yenching College Committee on the Joint Committee of the Women's Union Christian Colleges in the Orient.

Mrs. Murray Frame spoke upon the conditions at the College, expressing the pleasure of the Faculty that the Committee is now established; stating that the present property can only accommodate fifteen more girls; that the large enrollment is one hundred and eighteen, of whom about one-third come from government schools; that the total enrollment represents sixteen provinces, several coming from Canton and eight from West China; that Wellesley College is cooperating most heartily and that Miss Kendall of the Wellesley College faculty is now there as an informal exchange professor, her lectures being attended by the men of the University as well as the girls of the College.

- Y - Action 9 - VOTED: That the Committee on By-Laws be instructed to send to Dr. J. Leighton Stuart, President of the University, and to Miss Miner, Dean of Yenching College, suggestions on the method of administration on the field in harmony with the arrangements here, expressing the opinion of the Committee that the body controlling the interests of the Woman's College should be directly responsible to the Yenching College Committee of the Trustees.

The meeting adjourned at 5:25 p.m.

Eric M. North

Secretary of the Trustees,

Secretary pro tem.

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TRUSTEES OF PEKING UNIVERSITY

Certificate of Incorporation

We, the undersigned, Edward G. Andrews, James M. Buckley, James H. Taft, Mercein Thomas, Lewis S. Pilcher, John M. Reid, Henry C. M. Ingraham, Charles H. Taft and Stephen L. Baldwin, all being of full age and citizens of the United States of America, and all but James M. Buckley being citizens of the State of New York, and the said James M. Buckley being a citizen of the State of New Jersey, and we being desirous of associating ourselves for benevolent, charitable, literary and scientific purposes, in order to become a body politic and corporate in pursuance of the provisions of the Act of Legislature of the State of New York, entitled "An Act for the Incorporation of Benevolent, Charitable, Scientific and Missionary Societies" passed April 12, 1848, and the Acts amendatory thereof, DO HEREBY CERTIFY, as follows:-

FIRST: That the name or title by which said society hereby intended to be incorporated, shall be known in law, shall be the TRUSTEES OF PEKING UNIVERSITY, China.

SECOND: The particular business of said society shall be to raise a fund for the purpose hereinafter mentioned: to make from time to time, such investments and re-investments thereof as may seem to be most judicious: to collect and receive the income thereof and to apply the same and such portions of the principal fund, from time to time, as may be deemed necessary or expedient, in establishing and maintaining, or assisting to establish or maintain, in Peking, its immediate vicinity, or in other adjacent countries, a College or other

educational institution, which shall be founded and conducted upon strictly Christian and evangelical, but not sectarian principles, and also to act in the appointment of the officers and faculty of the College and as a Board of Control and Appeal in the management.

The objects of said Society shall be to aid the youth of the Chinese Empire and of other countries, in obtaining in such College or Educational Institution, a Literary, Scientific or Professional Education.

THIRD: The number of persons constituting the said society or Board of Trustees, to manage the same, shall be nine, all of whom shall be of full age and citizens of the United States of America and a majority of whom shall be citizens of and residents within the State of New York.

FOURTH: The names of the Trustees of said Society for the first year of its existence, shall be the said incorporators, Edward C. Andrews, James M. Buckley, James H. Taft, Mercein Thomas, Lewis S. Pelcher, John M. Reid, Henry C. M. Ingraham, Charles H. Taft, and Stephen L. Baldwin.

FIFTH: The business of said society shall be conducted in the City and County of New York.

IN WITNESS WHEREOF, we have hereunto subscribed our names at the City of New York, the twenty-fifth day of June in the year of our Lord one thousand eight hundred and eighty-nine.

CODIFIED BY-LAWS OF THE TRUSTEESOF PEKING UNIVERSITYI. TRUSTEES

1. The Trustees, by the terms of the charter, shall be divided into four yearly classes, comprising as nearly as possible an equal number in each class.
2. In addition to the members of the Board of Trustees chosen by the different Mission Boards and societies, there may be elected by the Trustees half as many additional members in four year classes, in harmony with the provisions of the charter, and the successors to the original nine trustees who have resigned shall be reckoned among these additional or co-opted members.
3. When a vacancy occurs in the membership of the Board of Trustees it shall be filled in the same manner in which the original member was elected.

II. OFFICERS

1. The officers shall consist of a President, Vice-President, Secretary and Treasurer who shall be elected at the annual meeting (from among the Trustees).
2. An Assistant Secretary and an Assistant Treasurer may be elected whenever the Board shall deem them necessary; these need not be members of the Board of Trustees.
3. The President and Vice-President shall perform the duties usual to their office, and the signature of both President (or Vice-President) and Treasurer shall be requisite for the execution of all documents.
4. It shall be the duty of the Secretary to preserve full minutes of the proceedings of the Board. He shall serve as Secretary of the Executive Committee and shall perform such special duties as the Trustees may from time to time determine.
5. It shall be the duty of the Treasurer to open and keep such books of account as may be approved by the Finance Committee, and to record the receipts and expenditures of the Board; and such accounts shall be audited at least once in each year by a committee appointed by the Trustees for that purpose. The Treasurer shall give bonds in whatever sum and whenever the Trustees shall direct.

III. COMMITTEES1. Executive Committee

There shall be an Executive Committee consisting of not less than five and not more than seven members of the Board of Trustees, including the Executive Secretaries of the Cooperating Boards and the President of the Board of Trustees. The remaining members of the Executive Committee shall be appointed by the President.

2. This Executive Committee shall have authority to act for the Board of Trustees ad interim in all matters not involving questions of policy or the expenditure of money in excess of \$100 except when specifically instructed to do so by the Board of Trustees.
3. The Executive Committee shall elect a chairman from among its members; the Secretary of the Board of Trustees shall serve as Secretary of the Executive Committee and, unless it be otherwise directed, the Chairman and Secretary of the Executive Committee shall give effect to the actions of the Committee.
4. At least three of the cooperating Boards must be represented in any meeting of the Executive Committee in order to give validity to the actions of said meeting.

Finance Committee

1. The Finance Committee shall be elected from among the members of the Board acting under the direction and control of the Board of Trustees shall have authority in the investment and management of all funds of the Board.

Other Standing and Special Committees

1. The Board of Trustees may appoint such other standing or special committees as they may from time to time deem necessary.

IV. MEETINGS

1. The annual meeting of the Board of Trustees shall be held in the city of New York in the month of March, the exact time and place to be fixed by the Board itself or by the President, Secretary and Treasurer. Notice of all meetings of the corporation shall be sent at least five days in advance of the meeting to each member of the Board.
2. Special meetings of the Board may be called at any time at the request of any three members of the Board.
3. For the transaction of ordinary business five members shall constitute a quorum provided that not less than three of the cooperating denominations are represented, and provided further that whenever any member present so requests, any item of business shall be referred to the more representative quorum; but for the election of trustees or officers of the Board of Trustees, the appointment of president and members of the faculty of the University, the determination of the annual budget and the purchase or sale of

property, a majority of the total membership and a representation of at least one of the members elected to this Board by each of the four cooperating Mission Boards shall be required for a quorum.

V. DUTIES OF THE TRUSTEES

1. The Trustees shall appoint the President, Deans and Professors and shall have the power of removal. The Trustees shall determine the salaries of officers and instructors after receiving recommendations on the subject from the Board of Managers, except when such salaries are paid by the Missionary Boards, participating in the University.
2. The Board of Trustees shall be the ultimate authority in all the affairs of the University, but local matters when referred to the Board of Trustees must be through the Board of Managers accompanied by an expression of the judgment of the Board of Managers upon the question involved.
3. It shall be the duty of the Trustees to transmit to the Board of Managers at such times, in such manner and in such amounts as may be mutually agreed upon, or may be deemed expedient by the Trustees, the interest on any permanent endowments and the whole or part of other funds in their hands.

The Trustees shall have power to withhold the payment of the above funds (1) when in their judgment there shall be a departure on the part of the Board of Managers, or University Council, in the control or instruction of the University from strictly Christian and Evangelical principles, (2) in case of political or local changes rendering it desirable or necessary to reduce the number of instructors or students, to alter the location of the University or to suspend operation for a period of permanently, (3) in case the University shall become self-supporting, (4) or whenever from any cause the Trustees shall come to the conclusion that the University is not answering its original design.

4. The trustees shall have authority to employ such agents and to adopt such other means as may be necessary for the execution of their trust.

VI. BOARD OF MANAGERS

1. There shall be a Board of Managers in North China to consist of not less than sixteen nor more than twenty-four members. Four members of this Board shall be elected by each of the cooperating missions connected with the fully cooperating mission Boards. Any mission not cooperating in full shall be entitled to elect representatives on the Board of Managers proportionate to its cooperation.
2. The officially elected members shall have power to co-opt as members of the Board of Managers a number not to exceed one half of the representative members. Thereafter, the coopted members shall be elected by the Board of Managers as a whole.

3. The members of the Board of Managers shall be divided into four classes, as numerically equal as possible and the term of service of one class shall expire annually. When the place of any member becomes vacant, the vacancy shall be filled in the same manner as in the election of the original member.
4. All elections to the Board of Managers shall be subject to the approval of the Board of Trustees. All members of the said Board of Managers shall be Christians of evangelical faith and at least one-half residents of Peking or vicinity.
5. The president of the University shall be ex-officio President of the Board of Managers and one-half of the members shall constitute a quorum for business. The rules and by-laws of the said Board of Managers shall be submitted to the Trustees for their approval.

VII. ACCOUNTABILITY OF THE BOARD OF MANAGERS

The Board of Managers shall be accountable to the Board of Trustees for the condition, custody and uses of all funds received by them from whatever source. Donations for the University made directly to the Board of Managers may be employed by them in accordance with the wishes of the donors, provided always there be no departure from the fundamental principles of the institution as stated in these By-Laws and the Articles of Incorporation, and that annual expenses of operation shall not be increased without the consent of the Board of Trustees. All real estate or permanent investments, however, shall be held by or in trust for the Board of Trustees. Appeals for funds outside of China shall be made only through the Board of Trustees or with their approval.

VIII. ANNUAL MEETING OF THE BOARD OF MANAGERS

The annual meeting of the Board of Managers shall be held in the month of , at which a full report of the operations and condition of the University and a statement properly audited of all receipts and disbursements shall be presented and the same shall be forwarded to the Board of Trustees in time for their annual meeting.

IX. POWERS OF THE BOARD OF MANAGERS

The Board of Managers shall have power, subject to the approval of the Board of Trustees, to make and enforce such laws and regulations as may be necessary for the conduct of the University; may propose nominations for President; Dean of each department and Professorships; shall appoint and at their discretion remove all other instructors and officers; prescribe the course of studies, assign to each department its respective duties; decide upon the conditions of admission, and, in general, be invested with authority to determine all questions of local business and management.

Y - January 21, 1921
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X. UNIVERSITY COUNCIL

The University Council shall consist of the President, Deans and Professors. The Council shall be under the direction of the Board of Managers and responsible to that Board for the discharge of its duties.

XI. LOYALTY TO EVANGELICAL FAITH

The President, Deans, all Professors, and, as far as possible, the other instructors shall be Christians of evangelical faith.

XII. AMENDMENTS TO THE BY-LAWS

These By-Laws may be amended by a vote of two-thirds of the Trustees at an annual meeting, or at a meeting regularly called for this purpose, full notice of the proposed amendment having been given at a previous meeting, or the substance or exact wording of the proposed changes having been furnished each member of the Board at least one month in advance of the meeting at which action thereon is contemplated.

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0624

MINUTES OF A MEETING OF THE YENCHING COLLEGE COMMITTEE
OF THE TRUSTEES OF PEKING UNIVERSITY

April 15, 1921

The meeting was called to order by the Chairman of the Committee, Mrs. J. M. Avann, at two o'clock in Room 300, 150 Fifth Avenue, New York City.

Present: Mrs. J. M. Avann
Louis A. Bowman
Mrs. Lucius O. Lee
Miss Margaret P. Mead

Eric M. North
President Ellen F. Pendleton
William P. Schell

Guests: Mrs. Murray S. Frame
Miss Amy Lewis

Herbert K. Caskey
Henry W. Luce

Prayer was offered by Mr. Schell.

The minutes of the Annual Meeting of the Committee on January 21, 1921 were read and approved.

The Secretary presented excuses from Mrs. Clark, Mrs. Williamson, Mrs. Warner and Bishop Wilson.

The Chairman then introduced to the Committee, President Ellen F. Pendleton of Wellesley College, an affiliated member of the Committee, Mrs. Murray S. Frame of the Faculty of Yenching College, Miss Amy Lewis, General Office Secretary of the Methodist Woman's Board, Mr. Herbert K. Caskey, the Executive Secretary of Peking University and Mr. Louis A. Bowman.

Y - Action 10- VOTED: That Mr. Bowman be coopted as a member of the Committee, according to the provision in the By-Laws for electing a coopted member to the Committee.

Y - Action 11 -VOTED: That Mr. Bowman be elected Treasurer of the Committee.

The Secretary presented letters received and spoke of the work of the Joint Committee for the Union Woman's Colleges of the Orient, especially the International Christmas Gift and reported that Yenching had received \$31,105.49 as its share of the Christmas Gift which insures half as much more from the Laura Spellman Rockefeller Fund. She also reported that the Presbyterian Board had appropriated to Yenching \$55,000. received by the Presbyterian Woman's Board from the Russell Sage Legacy. The Secretary further presented a statement of the faculty needs for the coming year and reported that Miss Josephine Sailer had been appointed to the College by the Presbyterian Board and was expecting to sail in the summer and that search was being made for a suitable teacher of Home Economics.

The Treasurer reported the receipt of two remittances from the Joint Committee:

From International Christmas Gift as Yenching's Share of un-	
designated funds -----	\$31,106.49
Designated for Yenching -----	760.00

Both funds have been deposited in the Northern Trust Company of Chicago, the former in a certificate of deposit, the latter in a savings account, both bearing 3% interest -

Also that as requested a remittance of \$4000. had been made to the Treasurer of the Joint Committee to cover our portion of the expense of the Campaign.

Also that a remittance of \$35,000. from the Russell Sage Fund was soon to be made by the Presbyterian Board.

Y - Action 12 - VOTED: That the Treasurer be asked to request the Treasurer of the Presbyterian Board to pay over to him \$35,000. the amount of the gift which it is understood is to come to the College from the Sage Legacy Committee of the Presbyterian Women's Board of Foreign Missions.

Y - Action 13 - VOTED: That the Secretary be asked to send a letter of thanks to the Sage Legacy Committee for its gift to the College.

Dr. North, the Secretary of the Board of the Trustees, reported the following action of the Trustees at their Meeting on April 14:

"Voted, that the election of the following officers of the Yenching College Committee be approved: Mrs. J. M. Avann, Chairman, Mrs. Lucius O. Lee, Secretary; and that the election of Mr. Louis A. Bowman as Treasurer be approved subject to later action by the Committee."

Dr. Luce then showed a number of stereopticon slides of Peking, the College buildings, the students, and the new site for the University. Miss Pendleton was asked to comment upon the pictures as they recalled her visit to Peking, and expressed the conviction that no one could go to Peking without being impressed by the unparalleled opportunity there, and that she considered it a most fortunate thing that Wellesley had decided to adopt a sister college in this strategic place. She said that though the present buildings of the college were charming, they were entirely inadequate for the work being done, and emphasized the importance of moving to the new site as soon as possible. She spoke of the attractive characteristics of the students, and their remarkable similarity to college women in America.

Mrs. Frame spoke of the famine relief activities of the college students, who have raised the money, made all the arrangements, organized the administration and selected from their own number a staff of workers for a refuge for girls in the famine area. So far as can be learned this is the first time in history that Chinese women have initiated and carried out an undertaking of this magnitude without foreign supervision.

Report of the Committee on Promotion and Finance:-

Mrs. Williamson reported for the Chicago group of the Committee that Mrs. Murray S. Frame is preparing the manuscript for a booklet about Yenching which the Finance and Promotion Committee is to publish. It is also planning a number of group meetings to be held in the early summer when Mrs. Frame may have the opportunity to present the aim, work and needs of Yenching.

Mr. Schell reported for the New York group of the Committee that while the Committee had been established too late to cooperate in the Christmas Drive of the Joint Committee, they were expecting to get into closer touch with the work of the Joint Committee as they make plans for a fall campaign.

A letter relative to the work and plans of the Joint Committee was presented. After discussion -

Y - Action 14 - VOTED: That, the Yenching College Committee through its Secretary express to the Joint Committee on Oriental Colleges for Women, and to Mrs. Peabody, its very great appreciation of the work of the Joint Committee, both in raising funds through the International Christmas Gift and in its approach to the Laura Spellman Rockefeller Fund.

Y - Action 15 - VOTED: That the Secretary express to the Joint Committee that the Yenching College Committee looks with approval on the present plans of the Committee not to administer any funds that may be secured, but to turn them over to the various college committees; and that it is the further judgment of the Yenching College Committee (1) that the Joint Committee on Oriental Colleges for Women should have no authority over the Colleges and their administration and policy, in view of the relations of these colleges to their Boards of Trustees and the incorporation of such Boards of Trustees under State Education Acts; and (2) that the membership of the Committee should be so constituted that no mission board and no college participating in the work of the Committee shall be without representation approved by it.

Y - Action 16 - VOTED: That we approve in general the purpose of the Joint Committee on Oriental Colleges for Women as outlined in the statement of said committee of its object as follows:-

The object of this Joint Committee shall be:-

1. To consider the needs, present and prospective, of all the higher educational work for women in the foreign field.
2. To harmonize and strengthen our presentation and appeals.

3. To arrange for effective publicity for our higher educational work and medical work for women, and to assist the Boards of the Union Colleges in plans and efforts to secure adequate support.
4. To make united and large appeals to vested funds and to individuals not to be reached along denominational lines.
5. To avoid any possible competition or rivalry among the Boards of these institutions and to gain a fair hearing and support for all.
6. To present in a large and effective way the need of staff for the union institutions, to keep a list of the vacancies and serve as a clearing house for candidates.
7. To standardize requirements in our candidate blanks.
8. To meet the need of such cooperative action as may be required.

Y - Action 17 - VOTED: That we request from the Joint Committee an interpretation of the limitations which Section 4 may make upon the approach of individual colleges to funds and foundations.

By-Laws -

The report of the Committee on By-Laws was asked for, and Dr. North presented a draft of proposed By-Laws of the Yenching College Committee which was carefully considered by the Committee. The following actions were taken concerning the By-Laws:

Y - Action 18 - VOTED: That the Trustees be asked to amend Section 5 of Article III of their By-Laws so that it shall read -

Yenching College Committee

1. There shall be a Yenching College Committee to care for the interests of the Women's College of Peking University.
2. The Committee shall be composed of the President, Secretary and all women members of the Board of Trustees and such other members as shall be provided for in the By-Laws of said Committee.
3. This Committee shall draw up its own By-Laws which shall take effect when approved by the Trustees.

4. The Committee shall elect its own officers subject to the approval of the Trustees and shall appoint its own committees.
5. The Committee shall not incur financial obligations for the Trustees of Peking University without the consent of the latter.

Also that new sections be added to follow Article V (Duties of Trustees) Section 4 as follows:-

5. The Trustees of Peking University shall be Trustees for Yenching College, the Women's College of the University, shall hold the property, execute documents and grant degrees and administer the interests of Yenching College in accordance with the usual responsibilities of Trustees. They shall however, use the Yenching College Committee, as their agency in caring for the interests of the Women's College in such manner as may be directed in these By-Laws.
6. The Trustees of the University shall not, without consent of the College Committee, alienate nor permit to be alienated to any other uses than those of Yenching College any funds or property given for or held in trust for said College nor any equities which said college may have or acquire in properties used jointly by the University and the College.

After discussion of possible changes in the By-Laws of the Yenching College Committee -

Y - Action 19 - VOTED: That an additional paragraph be inserted in Article V, Section 3, covering the relation of candidates to missionary societies.

Y - Action 20 - VOTED: That the following be added to Article VI, Section 3, -

"For the purposes of this quorum women members of the Board of Trustees may qualify as representing the Boards of Missions to which they are related."

Y - Action 21 - VOTED: That a committee of three, two members of which shall be women be appointed by the Chairman for the purpose of redrafting Articles VII and VIII.

Y - Action 22 - VOTED: That we accept the report of the Committee on By-Laws and that we approve the proposed By-Laws with the changes as made at this meeting with the exception of Articles VII and VIII.

Land and Buildings

The Secretary presented the following action of the Trustees:

"Voted, that we ask the Yenching College Committee to pay to the Treasurer of the Trustees one third of the cost of the land, or about \$14,000., it being understood that whatever payments may be found to have been made on the field toward the share of the Women's College in the land are to be deducted from the amount which the Committee is asked to pay here."

Y - Action 23 - VOTED: That we approve the request of the Trustees in principle, and that we make a first payment on this account of \$10,000, as soon as may be desirable, with the understanding that final settlement shall be on the proportion of land actually used by the University and Yenching College.

Y - Action 24 - VOTED: That in considering arrangements for architectural design and building supervision Mr. Schell be asked to represent the Yenching College Committee in such committees of the Board of Trustees as may deal with this matter.

Y - Action 25 - VOTED: That whenever the Trustees of the University receive funds for a building to be used jointly by the Men's and Women's Colleges, the Secretary of the Trustees be asked to certify to the Yenching College Committee the proportion or the amount designated or intended for the uses of Yenching College.

Expenses

Y - Action 26 - VOTED: That all traveling expenses and incidental expenses incurred by members of the Committee in attending meetings be paid by the Committee, and that the Treasurer be instructed to make payments for such expense accounts when submitted.

Y - Action 27 - VOTED: That the current expenses of the Committee, including travel, promotion and office expenses, be paid from interest accrued from funds on deposit.

Y - Action 28 - VOTED: That the Finance Committee be requested to draw up a budget for office and promotion expenses.

Miscellaneous Actions

Y - Action 29 - VOTED: That the budget from the field be referred to the Finance Committee for consideration, and that they be authorized to approve it.

Y - Action 30 - VOTED: That the question as to whether Mrs. Frame should be asked to remain in the United States for a few months be referred to the Finance Committee to take up with the Board with which Mrs. Frame is connected.

The meeting adjourned at 5:45 P.M.

(Signed) Eula B. Lee

Secretary

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0632

MINUTES OF A MEETING OF THE YENCHING COLLEGE COMMITTEE
OF THE TRUSTEES OF PEKING UNIVERSITY

October 4, 1921

The meeting was called to order at 10:15 A.M. by the Chairman of the Committee, Mrs. J.M. Avann, in Room 1314, 19 South La Salle Street, Chicago, Illinois.

Present - Mrs. J. M. Avann
Mrs. O. R. Williamson
Mrs. George M. Clark
Mrs. Lucius O. Lee

Mrs. Charles K. Roys
William P. Schell
Eric M. North
Louis A. Bowman

Guests - Mrs. Murray S. Frame
John McGregor Gibb, Jr.

Prayer was offered by Mr. Schell.

The Minutes of April 15th, 1921, meeting were approved without reading as they had been sent to all the members of the Committee.

The Secretary presented excuses from Mrs. Warner, President Pendleton and Dr. Luce.

The Secretary presented a report of work done since the April 15th meeting mentioning correspondence, the bonding of the Treasurer, a meeting of the Finance Committee in Chicago, on June 21st, work done by Mrs. Frame in vicinity of Chicago in May and June, communications received relative to the work and plans of the Joint Committee, the sending out of Miss Parkhurst as secretary to Dean Miner, the publishing of a new Yenching College booklet, and a very interesting annual report of the College from Dean Miner.

Report of the Finance and Promotion Committee -

Mrs. Williamson presented the following report of the Finance and Promotion Committee which was accepted -

The Committee met in Chicago, June 21st, 1921, in the office of the W.B.M.I. There were present of the Committee, Mr. Schell, Mr. Bowman and Mrs. Williamson, and by invitation Mrs. Avann and Mrs. Lee.

In accordance with the action taken by the Yenching Committee April 15, 1921;

"That the Finance Committee be requested to draw up a budget for office and promotion expenses" the Committee recommended;

That \$100. be included in the budget as approximately the amount needed for office expenses to January 1922.

The promotion expenses seemed too uncertain for the Committee to venture a recommendation since up to the time of the annual meeting they will be intimately

bound up with the Campaign for all the Union Colleges for Women of the Orient.

It was voted - That we request Mrs. Murray S. Frame to remain in the U.S.A. for the fall campaign.

The Yenching Booklet, the text of which was prepared by Mrs. Frame has been issued by the Committee and approved by the Joint Committee for use during the Campaign.

The budget from the field was considered and it was voted - that as the proposed expenditures in the budget submitted from the field for approval are about \$17,000. Mex. more than the estimated income, and as the budget, as submitted, includes salaries of teachers not likely to be available during the 1921-1922 academic year, request be made that the budget for additional staff, as presented from the field be reduced by at least \$12,450. Mex. This action has been submitted to the field but no response has come to date.

It was recommended that the Secretary be requested to secure from the field a statement as to the buildings first needed on the new site; what buildings should be provided by and belong to the Woman's College; what buildings should be used jointly by the Men's and Women's Colleges, and how the financial obligations for such buildings should be divided, this statement to be prepared by the Yenching Field Board of Control, in conference with the Board of Managers of Peking University, and to reach the Secretary in time for the October meeting of the Yenching Committee.

It was recommended that the Treasurer of the Yenching Committee be bonded for \$10,000.

It was further recommended that the Chairman of the Finance Committee O.K. bills for payment.

Y - Action 31 - VOTED: That the Finance Committee be requested to draw up a budget statement that shall include office, travel and promotion expenses and shall show the liability of the Committee both at home and abroad for the work of the current year, this to be presented at the afternoon session.

Mr. Schell reported for the New York members of the Finance Committee that thus far a Joint Campaign in behalf of the Men's and Women's Colleges of Peking University had not been found feasible, but that the Trustees' Committee was using every opportunity to speak for Yenching and to promote its interests.

The Candidate Committee:

Mrs. Warner, Chairman reported -

Correspondence with six or eight young women and the sending to the field of Miss Anna Parkhurst of New Jersey, to be Dr. Miner's secretary and do some teaching. Miss Parkhurst is a normal school graduate and has had additional courses at Columbia. She has taken a course in secretarial work and has had two years experience in a broker's office in New York City.

The Report was accepted.

The Treasurer reported as follows:

That slightly over \$100,000. in all had been received thus far, of which \$10,000. had been paid to the Trustees of Peking University toward purchase of land,
That he had been bonded to the amount of \$10,000. and
That he had during the summer received \$1500. from Wellesley College for Miss Atterbury's support and had forwarded this amount to Miss Miner.

After discussion the question of investing funds in Mr. Bowman's hands in good securities bearing a higher rate of interest was laid over until the afternoon session.

Y - Action 32 - VOTED: That the Treasurer be requested to prepare a detailed statement of all college funds to be presented at the January meeting of the Committee.

The Chiarrman appointed as a special committee for completing the By-Laws, Dr. North, Mrs. Roys, Mrs. Warner and Mrs. Frame.

The Secretary was asked to secure from the field suggestions on the By-Laws, especially Articles VII and VIII.

In response to the request for a report from the Building Committee, Mrs. Frame reported that letters from the field had named the first building needs as -

- 1 - Administration Building
- 1 - Hostess House or Faculty Club House
- 1 - Recitation building
- 1 - Dormitory and
- 1 or more facutly houses.

Further discussion of Building plans was deferred to afternoon session.

NEW BUSINESS

The action of the Joint Committee on Union Colleges in revising the percentage of each college in the united campaign as reported by Miss Elizabeth Bender, Secretary, in a letter dated July 7, 1921, was taken up.

After discussion the following vote was passed -

- Y - Action 33 - VOTED: That the Yenching College Committee express to the Joint Committee of Women's Union Colleges in the Orient, its hearty appreciation of the initiative and energy of the Joint Committee in promoting a renewed campaign for funds for the colleges, but that it notes with regret that the Joint Committee has apparently not been in sufficiently close contact with the controlling committees of the colleges either in determining in the first instance the proportionate needs of the several colleges or secondly in the revision of percentages as reported to the Yenching Committee, which revision fixes the extent of the participation of Yenching as \$600,000. in \$3,000,000. instead of \$840,000 in \$2,840,000.

The Yenching Committee also expresses its hope that no further readjustment in percentages may be made and that should further readjustments be contemplated they be first submitted to the constituent bodies concerned and replies be received from these bodies before action is taken.

That, in the judgment of the Yenching College Committee the Joint Committee should indicate in all public statements and literature the relation of the askings as stated by the Joint Committee to the needs officially stated by the college -

The Yenching College Committee further calls the attention of the Joint Committee to the fact that the number of Boards cooperating in support of Yenching is smaller than in any of the other colleges.

- Y - Action 34 - VOTED: That the Treasurer of the Yenching College Committee be and hereby is authorized to return to the Joint Committee the sum of \$15,141.30, it being understood that approximately \$7,000. of this amount was originally sent to the Yen-Ching College Committee in error and that the balance is made necessary by the readjustment of apportionments made by the Joint Committee.

Y - Action 35 - VOTED: To make Building Plans the order of the day in the early afternoon.

Meeting was adjourned until 2 P.M.

Afternoon Session

The meeting was called to order by Mrs. Avann. Rev. W. T. Hobart, D.D. of the School of Theology, Peking University, was present by invitation.

Y - Action 36 - VOTED: That the Misses Payne, Atterbury and Dickinson be elected members of the Faculty.

The Secretary read the form of contract prepared by Dr. North and signed by Miss Parkhurst.

Y - Action 37 - VOTED: That the Chairman and Secretary of Yenching Committee be empowered to sign contracts with short term workers in Yenching College, in addition to the official signature of Trustees of Peking University.

Name of the College -

The Secretary presented a letter from Dr. Luce suggesting changing the name of Yenching College to Peking Women's College. It was the opinion of the Committee that no change in name should now be attempted.

Y - Action 38 - VOTED: That the College have a separate treasurer on the field and that this action be incorporated in the By-Laws.

The Secretary read a letter from Mr. W. Reginald Wheeler, relative to the gift of the Wheeler family for a chapel building to be used jointly by the Men's and Women's Colleges.

The request of the Trustees of Peking University for an additional payment by Yenching College for the purchase of land was presented.

Y - Action 39 - VOTED: That the Treasurer of Yenching Committee be authorized to pay \$1531.79 to the Trustees of Peking University, thus completing a total of \$15,000. gold for land at the new site.

Y - October 4, 1921
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Y - Action 40 - VOTED: The Finance Committee presented the following budget for the academic year 1921-22 which was adopted.

<u>Expenditures</u>		<u>Income</u>	
	Mex.		
Estimated Current Exps.	\$22,875.	Local Income	\$12,280.
Dean's Incidental Fund	500.	Mr. Crane's gift	1,100.
Miss Parkhurst -			
Travel	\$1492.		
Salary	1100.		
Miss Atterbury	2,592.		
	1,320.		
	\$27,287.		\$13,380.
Requirements from the Home Base		Mex.	13,907.
	\$27,287.		\$27,287.

<u>Faculty on Board Salaries</u>			
	Mex.		Mex.
American Board	\$8940.	American Board	\$8940.
W.F.M.S.	1300.	W.F.M.S.	1300.
Presby. Bd. 2 teachers		Presby. Bd. 2 teachers	

Additional Faculty Requested

Only as authorized by Yenching Committee

Budget of the Committee

<u>Expenditures</u>		<u>Income</u>	
	Gold.		Gold
Required by the field	\$6,953.50	American Board	\$2800.
Local Cy. \$13,907		Presby. Board	1500.
		W.F.M.S.	500.
		Wellesley - estimated	2000.
Office & Travel Exps.	1,200.00	Credit by interest on	
local committee		funds - estimated	1500.
TOTALS	\$8,153.50		\$8,300.

Estimated requirement for funds
Campaign Expense \$1,000.

Mr. Gibb presented the Building Program of Peking University showing charts and blue prints and giving estimated cost of different buildings.

After discussion of the plant considered desirable for Yenching and of the funds available for use in the near future, it was -

Y - Action 41 - VOTED: That in view of the fact that this Committee already has certain funds in hand, and that there is every prospect of securing additional funds within a few months, Yenching Committee authorize the beginning of work on the first unit of buildings for the Women's College, said unit to consist of an administration building, a faculty club house, a Junior College recitation hall, to be used temporarily as a dormitory, the Committee to bear also its just share of the cost of the heating and lighting plant.

Y - Action 42 - VOTED: That the first building to be constructed be the Junior College Hall and that this be known as the Sage Memorial Building.

Y - Action 43 - VOTED: That the second building be the Faculty Club House.

Y - Action 44 - VOTED: That the firm of Murphy, McGill and Hamlin of New York be employed to design the Sage Memorial Building and the Faculty Club House, a special committee being appointed to make the best terms possible with the firm.

Mr. Schell, Dr. North and Mrs. Roys were asked to serve as this Committee.

Y - Action 45 - VOTED: That the University Construction Bureau be requested to take charge of the construction of such buildings as the Yenching College Committee may authorize on the new site and to charge against that Committee a proper pro rata of the costs of the Bureau, reporting such charges in regular statements to the Yenching College Committee and the Dean of the College.

Y - Action 46 - VOTED: That the Yenching College faculty be asked to name some one of its members who shall counsel with the University Construction Bureau and shall represent the college in carrying forward the construction of the new buildings.

Y - Action 47 - VOTED: That Yenching College Committee instruct the field that after the plans have been approved by the Committee all changes in essentials whether in the general lay out or in the plans of any building shall be referred to the Yenching College Committee for approval.

Y - Action 48 - VOTED: That Dean Miner after consultation with the Construction Bureau and the faculty advisor be and hereby is authorized to draw on Yenching College Committee for funds not to exceed 10% of the cost of the first two buildings on or before January 1, 1922.

In discussion of need for enlarging the faculty, Mrs. Frame reported the immediate need for a second music teacher, and the urgency of doing adequate work in Home Economics. She further spoke of the possibility that Miss Emma Gunther of the Home Economics Department of Teachers' College, Columbia University, might spend some months in Yenching early in 1922, her visit and work there being financed by the International Association of University Women.

Authorizations of Candidate Committee -

Mrs. Roys reported for the Presbyterian Board, that Mrs. Hall is resigning and that the three months⁸ retiring grant made her will take her salary appropriation until January 1922, but that beginning with 1922 the Presbyterian Board will have money available for a temporary substitute. Mrs. Frame reported that Dean Miner has already employed Mrs. Zwemer on the field.

Y - Action 49 - VOTED: To request the Presbyterian Board to forward the salary formerly drawn by Mrs. Hall to the field to be used by Dean Miner for a substitute.

Mrs. Avann repoted for the Women's Foreign Missionary Society that while this Board is still not officially co-operating, it already has one member on the faculty and that correspondence is now under way with Miss Ava B. Milam, Dean of the School of Home Economics of Oregon State Agricultural College, relative to a term of service in Yenching and with Miss Mills relative to permanent work in the same department.

Y - Action 50 - VOTED: That if after investigation, the W.F.M.S., is convinced that Miss Mills and Miss Milam are suitable candidates, we request that Board to provide their support as members of the Yenching Faculty.

Y - Action 51 - VOTED: That the Candidate Committee be authorized to seek one additional teacher to go in the summer of 1922 on the expectation that her support will be provided by the Presbyterian Board.

Y - Action 52 - VOTED: That the Yenching Committee compile a mailing list, securing suitable cards for this purpose.

Dr. North reported a vote of the Executive Committee of the Trustees of Peking University as follows:-

"That the principle be accepted that buildings for joint use may be separately and individually erected, and held according to the provisions of the By-Laws by Yenching College or by the University or conjointly erected and held and that the erection of these buildings may go forward as funds may be available, subject to agreement between the Trustees and the Yenching College Committee

- Y - Action 53 - VOTED: That the Yenching College Committee endorse the above action of the Trustees of Peking University.
- Y - Action 54 - VOTED: That the Treasurer be authorized to invest \$35,000. of Yenching Funds now in his hands in U.S. Government Securities bearing not less than 5% interest.
- Y - Action 55 - VOTED: That in view of the fact that we have today authorized the beginning of building for Yen- ching College on the new site, we send our particular greetings to Miss Miner and the faculty and express to them our joy in the fact that we are ready to go forward.

Meeting adjourned at 6 P.M.

(Mrs. Lucius O. Lee)

Secretary

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MINUTES OF A MEETING OF THE YENCHING COLLEGE COMMITTEE
OF THE TRUSTEES OF PEKING UNIVERSITY

January 17, 1922

The Meeting was called to order by the Chairman of the Committee, Mrs. J. M. Avann, at two fifteen o'clock in Room 1079, 156 Fifth Avenue, New York.

Present: Mrs. J. M. Avann
Louis A. Bowman
Mrs. Lucius O. Lee
Mrs. Charles K. Roys

William P. Schell
Dr. Eric M. North
Mrs. Franklin Warner

Guests: Mrs. Francis J. Hall

Prayer was offered by Dr. North.

The agenda was adopted as presented.

The Minutes of the meeting of the Committee on October 4th, 1921, were read and approved.

The Secretary presented excuses from Miss Pendleton, Mrs. Clark and Dr. Luce.

Y - Action 56 - VOTED: That it is the judgment of the Yenching College Committee that the Woman's Board of Missions of the Interior has met the conditions which entitle that Board to a third representative on the Yenching Committee and that the Woman's Board of Missions of the Interior be requested to nominate this member.

Y - Action 57 - VOTED: To approve in advance the nominee as the third representative of the Woman's Board of Missions of the Interior.

Y - Action 58 - VOTED: That as in accordance with the By-Laws an additional member should be elected at this meeting, Mrs. William Boyd, Philadelphia, be elected a coopted member of the Committee for a term to three years.

The Secretary made a brief report on the work of the Committee during the year.

After discussion of the somewhat indefinite policy of the Joint Committee for the Union Christian Colleges for Women in the Orient, in

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Y - January 17, 1922

- 2 -

the matter of campaign expenses and the relation of expenses to designated and undesignated gifts it was -

Y - Action 59 - VOTED: That it is the judgment of this Committee that such an arrangement should be made that when the fund shall have been completed the Colleges shall have shared in its proceeds in proportion to their needs as fixed by action of the Joint Committee and reported in Miss Bender's letter of July 7th, 1921.

Y - Action 60 - VOTED: That in view of the fact that some of the Colleges are receiving much larger designated gifts than others, it is the judgment of the Yenching Committee that some step should be taken to provide for preliminary payments, in such amounts as the Joint Committee deems wise, without awaiting the final completion of the fund, in order that the building program of those Colleges may not be delayed.

The Chairman introduced Mrs. Francis J. Hall who reported that she had left Peking on the 12th of July; that the college greatly needed equipment and that slides and microscopes had to be borrowed as the College had none of its own. She said the outlook for the College is most encouraging; that there are almost as many students as last year and all are much better prepared; the graduates are eagerly sought as workers in the various missions.

A letter from Mrs. Alice Brown Frame was read also setting forth the urgent need of equipment.

In reference to the work of Mrs. Frame it was reported that there were no definite, big gifts, but a very cordial reception everywhere.

The Treasurer submitted the following report which was accepted:

"Herewith I am pleased to submit a report of all financial transactions of the Yenching Committee from April 1, 1921, up to and including this date -

0644

RECEIPTS

Buildings and Ground Acct \$101,051.43
 Special Equipment and
 other accounts 3,452.02
 Interest earned and Collected 1,848.14

Total Receipts \$106,351.59

DISBURSEMENTS

Building & Ground Acct \$28,248.93
 Special Equipment &
 other accounts 3,951.20
 Promotion, Traveling &
 Sundry Expenses 1,378.68
 (Investment Account
 (\$35,000. USA Victory
 (4 3/4% Bond 35,035.00

Total Disbursements \$68,613.81
 Leaving Balance 37,737.78

\$106,351.59

This balance is classified by Accounts as follows:

BUILDING FUND

Cash \$ 2,767.50
 Sage Foundation
 Reserved 35,000.00 \$37,767.50

Promotion Fund 469.46

\$38,236.96

Less overdraft on Special
 Promotion Account 499.18

NET BALANCE \$37,737.78

A box has been rented in the name of the College at the Northern Trust & Safe Deposit Company, and all papers of value and the securities purchased are deposited therein with the Northern Trust Safe Deposit Company in Chicago. All bills presented to date are paid."

A letter from Miss Bender, Secretary of the Joint Committee, was read.

Mr. Schell stated for the Campaign Committee that the effort in behalf of Yenching had been merged into the Campaign of the Joint Committee for all the Union Colleges.

Mrs. Warner for the Candidate Committee reported correspondence with several candidates and raised questions as to method of procedure.

Y - Action 61 - VOTED: That Mrs. Warner be requested to investigate methods in use by Candidate Committees of other Union Colleges and to bring recommendations as to methods it may be wise for this Committee to adopt.

Dr. North stated that the Committee on By-Laws had not met as necessary data had not been received from Miss Miner in time. However suggestions had been received from the Board of Managers which affect the administrative group of the Women's College. These suggestions were -

- a - That all members of the faculty be eliminated from the Board of Managers of the University except two elected by the Faculty itself:
- b That each co-operating mission elect at least one woman among its four members on the Board of Managers:
- c That the Administrative Committee of the College of Arts and Sciences for Women consist of the women members of the Board of Managers of the University, appointed by the four fully cooperating missions; the President and Secretary of the Board of Managers, and the Dean of the Women's College, and that these persons be empowered to coopt, as members of the Committee, three others from within or from without the Board of Managers, one of these coopted persons being nominated by the Women's Foreign Missionary Society of the Methodist Episcopal Church.

Y - Action 62 - VOTED: That a temporary Administrative Committee of the Women's College shall consist of the women members of the Board of Managers, the President and Secretary of the Board of Managers, the Dean of the Women's College and a representative appointed by the Women's Foreign Missionary Society, and that this Committee shall be superceded by such Committee as shall be finally set up when the By-Laws are completed.

Y - Action 63 - VOTED: That while approving in general the recommendations for modification of the By-Laws suggested by the Managers and for establishment of an Administrative Committee for the Women's College, we request the Trustees to give the Yenching Committee their judgment on the proposed arrangements:
That the By-Laws Committee of the Yenching College Committee be continued until the revision of the By-Laws in the light of the advice of the Trustees and of further recommendations from the field is perfected; this Committee to report modifications for adoption at the next meeting of the Yenching College Committee.

Y - Action 64 - VOTED: That the Yenching College Committee prefers to leave the decision as to modifications of the By-Laws of the Trustees in Articles IV, V and X, as suggested by the Board of Managers, to the Trustees.

Dr. North presented the plans for the first Yenching College buildings to the Chairman.

Dr. North presented request of the Finance Committee of the Trustees as follows: (F - 1210)

"That the Yenching College Committee be requested to share the expense of the preliminary studies, lay-out and bird's-eye view to the extent of \$1,800. out of a total cost already met by the Trustees of approximately \$6,500."

Y - Action 65 - VOTED: That the Yenching College Committee accede in to the request of the Trustees as stated in F - 1210 and pay \$1,800. toward the cost of the preliminary studies and lay-out.

Dr. North reported that in order to go forward with building work Mr. Gibb desires to purchase certain machinery which will be used for the Women's buildings as well as for others. The cost of this machinery is a proper charge against the construction of the buildings and were it not that the Trustees will have to meet the draft for this purpose in New York it would be covered by charges against building operations in a manner similar to other building expenses. As the bill must however be met here the Finance Committee of the Trustees request the Yenching College Committee to provide a third of the cost of the machinery being ordered or \$2,835.00.

Y - Action 66 - VOTED: That we accede to the above request and authorize the payment of this bill.

Y - Action 67 - VOTED: To authorize Mr. Gibb in view of the desirability of taking advantage of low prices at the time of the Chinese New Year to purchase additional building material for the Women's College from funds appropriated to buildings already authorized to the extent of Gold \$10,000., moneys so used to be replaced from funds to be received during the year.

Y - Action 68 - VOTED: That the Secretary be instructed to take up with the field the question of cooperation of the London Missionary Society in the Woman's College.

Y - Action 69 - VOTED: That Miss Milam's return traveling expenses be made a charge against the current account of Yenching College for the fiscal year 1922-23.

The Secretary reported that Dr. Dickinson and family were providing a Yenching College folder.

Y - January 17, 1922

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Y - Action 70 - VOTED: That the appreciation of the Committee be expressed to Dr. Dickinson.

Y - Action 71 - VOTED: To send greetings to Mrs. Williamson.

Y - Action 72 - VOTED: That the officers of this Committee as for the past year be elected as officers for next year.

Mrs. J. M. Avann, Chairman
Mrs. Lucius O. Lee, Secretary
Louis A. Bowman, Treasurer

Y - Action 73 - VOTED: That the Committee meet Mrs. Hall's traveling expenses in attendance at this meeting.

Meeting adjourned at 5:45 P.M.

(Mrs. Lucius O. Lee) Eula B. Lee
Secretary

0648

MINUTES OF A MEETING OF THE YENCHING COLLEGE
COMMITTEE OF THE TRUSTEES OF PEKING UNIVERSITY

New York - April 10, 1922

In the absence of the Chairman, Mrs. J. M. Avann, the meeting was called to order by Mrs. Lee, Secretary, and Mrs. O. R. Williamson was elected Chairman for the day.

Present: Mrs. George M. Clark
Miss Ellen F. Pendleton
Mrs. Howard Leland Smith
Mrs. John H. Finley
Mrs. Charles K. Roys

Mrs. O. R. Williamson
Bishop Luther B. Wilson
Eric M. North
William P. Schell
Mrs. Lucius O. Lee

Guests: J. Leighton Stuart, President of Peking University
H. W. Luce Vic President " "

Prayer was offered by Dr. Luce.

The agenda was adopted as presented.

The Secretary spoke of Mrs. Avann's trip to China and presented excuses from Mrs. Warner, Mrs. Boyd and Mr. Bowman.

Y - Action 74 - VOTED: That the reading of the Minutes of January 17, 1922, be omitted as they had been sent to members of the Committee.

At the request of the Chairman, Dr. Stuart made a statement as to the proposed union of Shantung Christian University and Peking University and of the way in which such union would probably affect Yenching College. This was followed by general discussion of the questions involved and statements by Dr. Schell, Dr. Luce and Dr. North. A letter from Miss Miner was read on this subject.

Y - Action 75 - VOTED: That the Yenching College Committee has given much consideration to the possible effect upon Yenching College of the proposed union of Peking University and Shantung Christian University as presented by letters from Dean Miner and by President Stuart in person,

That while recognizing that final decision as to the proposed union pertains to the Trustees of Peking University, and the governing Board, of Shantung Christian University, the Yenching Committee must reserve to itself final judgment as to what course Yenching should pursue in case of union of the two universities,

That the Yenching Committee is unalterably committed to a policy which shall secure for Yenching its fullest development in Peking, irrespective of the possibility of some branches of the work being done at some other point.

The Secretary read a cablegram from Dean Miner tendering her resignation as Dean of Yenching College.

Y - Action 76 - VOTED: That we request Dean Miner to reconsider her resignation and that we elect Mrs. Murray S. Frame as Assistant Dean with view to her taking over as many administrative duties as Dean Miner and she may find practicable, and

That Dean Miner be requested to forward to the Committee for its approval a memorandum covering the specific duties which the Assistant Dean will assume.

Mr. Schell reported for the Finance Committee -

That the efforts of the Committee have been devoted almost entirely to cooperation with the Joint Committee in the unified campaign for the seven Women's Union Christian Colleges of the Orient,

That, the Committee called the attention of Mrs. Peabody to the possible danger that Yenching College might not receive its due share of the total receipts of this campaign, because of the failure of donors to designate large gifts to Yenching,

That, Mrs. Peabody replied to Mr. Schell that she and the Joint College Committee would see to it that Yenching's interests are safeguarded and that the Joint Committee had decided to hold in reserve for the time being, the undesignated gifts in the hands of that Committee as well as gifts received from the Laura Spellman Rockefeller Fund.

A financial budget received from the field was presented as follows:

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Y - April 10, 1922

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PEKING UNIVERSITY - YENCHING COLLEGE BUDGETJuly 1, 1922 - June 30, 1923INCOMELocal Sources

Board 120 students	5485
Room rent "	1100
Incidental fees, 130 students	130
Tuition, 130 students	3900
Laboratory Fees	100
Music Fees	700
Rents from faculty	436
Mission Boards for Repairs	200
Interest and Sundries	14

Total - Local sources 12,065

Foreign Sources

(\$100 Gold reckoned at \$180
(local currency)

	<u>Gold.</u>	<u>Loc.</u>	<u>Cur.</u>
Mr. and Mrs. Crane			1200.
American Board	2800.		4840
Presb'y Board	1500		2700
Methodist Board	500		900
Wellesley College	2000		3600

Total from foreign sources 13,240

Total from local sources 12,065

TOTAL INCOME 25,305

EXPENDITURE

Athletic Grant	65
Apparatus and Equipment	
Biology	1300
Chemistry	1300
Physics	1200
Food, etc.	5485
Furniture	400
Heating	1000
Hospital and Medical	65
Janitor's Supplies	50
Kindergarten department	400
Laboratory incidentals	300
Library	900
Lighting	300
Music	700
Printing and Publicity	500
Salaries - Chinese	5000
" foreign (in part)	
Miss At. and Mrs. Z.	2084
Stationery, postage, etc.	100
Sundries	46
Telephone, less receipts	60
Travel	100
University Budget	2500
Wages of servants	700
Repairs - college buildings	550
" rooms for teachers	200

Total expenditure within income 25,305

Added income if available to be expended as follows:

Running expenses, light, etc.	400
Chinese salaries	2000
Library	600
Equipment, apparatus, etc.	3000
Putting in city water, plumbing, etc.	2000
University Gen. Expenses	2000
Sec'y assistant or Librarian	2000

Y - April 10, 1922

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Y - Action 77 - VOTED: That we approve the financial budget as presented subject to confirmation by the Finance Committee that the actual or prospective pledges more than cover the amount of estimated expenditures.

Mrs. Roys for the Candidate Committee presented the papers of Miss Charlotte Morrison, of Lawrence, Kansas, who was being considered by the Committee as a candidate for work in Yenching as instructor in Physical Education and allied subjects.

Y - Action 78 - VOTED: That Miss Morrison be accepted as a member of the faculty of Yenching College.

The Candidate Committee also submitted the following recommendations:

Your Committee makes the following recommendations as to the policy of the Yenching College Committee in reference to the appointment and support of foreign members of the faculty:

1. That, as far as possible, foreign members of the faculty should be missionaries of a board of foreign missions.
2. That, members of the faculty who are within the accepted quotas supported by the mission Boards should be regularly approved missionaries of the several Boards, elected by the same processes, supported and protected in the same manner, subject to the same regulations, and having the same privileges as other missionaries of the respective Boards; provided, that their appointment to Yenching College shall be subject to the action of the Yenching College Committee in accordance with their By-Laws,
3. That, where vacancies in quotas occur the Board concerned shall reimburse the Yenching College Committee \$250 local currency per month during the vacancy,
4. That, for the stimulation of their foreign missionary consciousness, each foreign member of the faculty, not within the quota of a Board, selected and supported as indicated in paragraphs 5 and 6, should in so far as is practicable, be accepted by a mission Board as having the status of one of the missionaries for the period during which such person shall be on the staff of Yenching College, and, where the mission regulations permit it, be admitted to the status of an affiliated member of the mission, such acceptance carrying with it no financial obligations on the part of the Board concerned.

0652

5. That, a foreign candidate for faculty positions not within the quota of any Board, shall be examined and accepted by the Candidate Committee of any one of the Cooperating Boards as to worthiness for a foreign missionary appointment, and shall not be accepted by the Yenching Committee until such approval, together with the approval of the Candidate Committee of Yenching Committee, shall have been given.
6. That the support and allowance of such members of the faculty shall be computed on the approximate average of support and allowance paid by the cooperating missions for similar location, length of service, and family relationships; responsibility for transportation to and from the field being determined in accordance with the contract with candidate at the time of appointment; and the Yenching College not to be liable for emergency medical expenses.

Y - Action 79 - VOTED: That the report be received but that action on the recommendations be deferred because of pending action on similar questions by the Trustees of the University.

Dr. North spoke of the present situation as to buildings.

Y - Action 80 - VOTED: That we approve the plans for a five building academic quadrangle for the Women's College subject to the general approval of the architects, Murphy, McGill and Hamlin.

A report of the Committee on By-Laws was called for.

Y - Action 81 - VOTED: That in view of uncertainty as to many matters because of the proposed union of Shantung Christian University and Peking University action on the By-Laws be deferred.

Y - Action 82 - VOTED: That Mrs. Hall's expenses to Wellesley College be paid.

Y - Action 83 - VOTED: That a cable be sent to Dean Miner covering the action upon her resignation and the action upon the five building quadrangle.

The meeting adjourned at 5:15 P.M.

(Mrs. Lucius O. Lee) Eula B. Lee
Secretary

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0654

MINUTES OF A MEETING OF THE YENCHING COLLEGE
COMMITTEE OF THE TRUSTEES OF PEKING UNIVERSITY

Chicago - October 20, 1922

In the absence of the Chairman the meeting was called to order by the Secretary, Mrs. Lee, at 10 A.M. in Room 8, Union League Club, 69 West Jackson Blvd., Chicago. Mrs. Williamson was elected Chairman for the day.

Present: Mrs. George M. Clark
Mrs. Charles K. Roys
Mrs. John Finley
Mrs. O. R. Williamson
Mrs. Lucius O. Lee

Eric M. North
William P. Schell
Louis A. Bowman

Prayer was offered by Mrs. Finley.

The minutes of April 10, 1922, were read by the Secretary and were approved.

Excuses were presented from President Pendleton, Mrs. Warner and Mrs. Smith.

An informal report was presented by Mr. Bowman, the Treasurer which was approved.

Discussion of the Campaign for the Union Colleges followed.

Y - Action 84 - VOTED: That Mr. Bowman send a telegram to Miss Olson asking information in regard to unpaid pledges with the request that the reply reach the Committee while in session today.

The Secretary gave a brief report of the progress of the College, read letters from Miss Miner and Mrs. Avann, and presented intersessional votes.

Y - Action 85 - VOTED: That the following ad interim actions taken by the Committee be confirmed -

(a) That Murphy, McGill and Hamlin be authorized to draw up a new group on the five building basis for the Women's College -

(b) That the New York members of the Yenching Committee be a permanent Building Committee with power to act upon matters relating to building plans which must be decided between the regular meetings of the Yenching College Committee, Mrs. Charles K. Roys, to act as Chairman of this Building Committee -

(c) That inasmuch as Miss Miner does not feel that she can withdraw her resignation as Dean of Yenching College it is hereby Voted - first - to reconsider the vote taken at the April 10th meeting of the Committee, Action 76, and to accept Miss Miner's resignation; also to express to her the profound appreciation of the Committee of her devoted and statesmanlike service to the College during its formative years. This oldest of Colleges for women in China is truly her child and her work in and for Yenching has been of inestimable service not only to this College but to the cause of higher education for women throughout China -

(d) second - to recommend to the Trustees of Peking University the appointment of Mrs. Murray S. Frame as Dean of Yenching College -

(e) third - that in the judgment of the Yenching Committee it is most desirable that Miss Miner remain in very close touch with Yenching College and that the Committee endorse the suggestion made from the field that she be made Chairman of the Administrative Committee.

A report of the Committee on By-Laws was called for but was postponed until the January meeting because action on matters pending has not yet been taken by the Trustees of the University.

Dr. North suggested the following amendment to Article VI of the By-Laws which was received for action at the next meeting of the Committee -

Amendment to Article VI

5. For the transaction of necessary business concurrent action by duly called meetings of the "New York" and "Chicago" sections of the College Committee shall have the effect of actions of the Committee provided that at the meeting of each section at least two co-operating societies and the Board of Trustees shall be represented, and provided that whenever any member so requests any item of business shall be referred to a meeting of the whole Committee

Mr. Schell and Dr. North reported for the Building Committee, that the Construction Bureau, the Yenching College Administrative Committee and Mrs. Avann had agreed on Plan "B" for the Academic Quadrangle, as prepared by Murphy, McGill and Hamlin, and that construction was proceeding with the Recitation Building and the Faculty Club House. In the case of the latter the concrete for the first floor was completed by September 12th and the interior brick walls were being started. The forms for the first floor concrete of the Faculty Club House were ready for pouring.

Y - Action 86 - VOTED: That the arrangement of paths for the Academic Quadrangle as given in the revised layout of July 1922 and referred to us in a letter from Mr. Gibb dated July 10th, 1922, be approved -

That the elimination of the partitions between Rooms 2 and 3 and Rooms 7 and 8 in the Faculty Club House be approved -

That the shifting of the office on the west side of the first floor of the Junior College Recitation Building to the east side be approved -

That the provisions for windows in place of blank walls on the first floor of the Faculty Club House be approved -

Y - Action 87 - VOTED: That the field be requested to indicate the number of dormitories (on either plan) and what other buildings will be needed in order to enable the Women's College to move to the new site, assuming that the two Science Halls in the University Quadrangel will be then available.

Dr. North read a letter from Mr. Gibb relative to the need for further land.

Y - Action 88 - VOTED: That the Treasurer be authorized to pay on demand from the field, not to exceed \$5000. gold for purchase of additional pieces of land in the section to be occupied by the Women's College, provided that the purchases be made at the lowest price possible and only as favorable opportunities for purchasing arise.

Dr. North reported vote from the field as follows -

"That we accept the offer of the Women's College Committee to put up one of the Science Buildings provided this fits in with the plans laid down by the two campaign in America."

Y - Action 89 - VOTED: In view of the fact that we do not know whether it does fit in with the plan, we lay the matter on the table until the January meeting.

Mr. Schell reported the condition on the field relative to architects.

Meeting adjourned at 12:40 for luncheon.

The afternoon session was called to order at 2 o'clock Mrs. Williamson Mrs. Clark led in prayer.

Discussion of the building program was resumed.

Report of the Candidate Committee was given by Mrs. Finley, who read a letter from Mrs. Frame reporting recruits needed as follows; Music Teacher, English Teacher, History Teacher, Biology Teacher, Mathematics Teacher, and Secretary. Mrs. Finley reported three promising candidates and read the papers of Miss Louise Young of Oregon, who is a music teacher.

Y - Action 90 - VOTED: That Mrs. Finley and Mrs. Smith be appointed members of the Candidate Committee and that Mrs. Finley be requested to act as Chairman of the Committee in view of Mrs. Warner's expected prolonged absence from America; that Mrs. Boyd be made a member of the Finance Committee, and that Mrs. Smith be made a member of the Committee on By-Laws.

Y - Action 91 - VOTED: That the Candidate Committee be instructed to continue correspondence with Miss Louise Young looking toward her going to Peking in the summer of 1923.

Y - Action 92 - VOTED: That the Secretary secure information in regard to Miss Stahl's plans for furlough with the hope that she will remain through the present academic year.

Y - Action 93 - VOTED: That the Secretary write to the Woman's Board of Missions of the Pacific Islands (Congregational) about salary available for Yen-ching.

Y - Action 94 - VOTED: To adopt the recommendations of the Candidate Committee presented at the April 10th, 1922 meeting of the Committee.
(See page 4, April 10, Minutes)

Y - Action 95 - VOTED: That the Secretary submit to the co-operating Boards the action of the Yen-ching College Committee relative to candidates for their approval.

Dr. North read the action of the Trustees of Peking University relative to merging of Peking University and Shantung Christian University.

Y - Action 96 - VOTED: That the Secretary secure from President Stuart and Mrs. Frame two independent statements as to their judgment whether Shantung is open to women and if so what effect that will have upon Yen-ching and what effect the development of a school of education in Shantung will have on Yen-ching.

Y - October 20, 1922

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Discussion of the future of the North China Union Medical College for Women and of its relation to Yenching College followed.

Y - Action 97 - VOTED: To approve the action of the Administrative Committee that Miss Starr be appointed as a regular member of the faculty of Yenching College for whole or part time.

Report of the Finance and Promotion Committee:

"Finance and Promotion Committee have held no meetings since the April meeting of the Yenching Committee but some of the members have been active in co-operating in the promotion of the Campaign for the Women's Union Christian Colleges in the Orient, which closed January first, 1923. More than one of the two million set as a goal to secure the one million from the Laura Spelman Rockefeller Memorial Fund had been raised by the first of June. There is now a well organized Campaign Committee in almost every state in the Union and there is great hope that the entire amount will be raised.

The Summary of Accounts of Yenching College covering period July 1, 1921 - June 30, 1922, has been received.

The expense account of the Yenching Committee (previously authorized by the Yenching Committee) to January 1, 1923, is as follows:

I - <u>Office</u> :	Stenographer @ \$5 per day (24 days)	\$120.
	Stationery	18.
	Postage	<u>10.</u>
		\$148.
II - <u>Travel</u> :	Approximately (today's meeting)	\$200.
	(October 20, 1922)	
III - <u>Publicity</u> :	<u>News Letter</u> for friends of Yenching	<u>10.</u>
		\$358.

Y - Action 98 - VOTED: That the Yenching College treasurer in paying bills for materials purchased for use of the College shall require a requisition approved by the Field Treasurer of the College stating that the purchase is within the budget of the department for the given year, and if orders are sent to America to be filled through the Secretary of the Committee, these orders must also carry such a requisition.

Y - October 20, 1922

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Discussion followed as to what should be done to collect pledges made for Yenching in the Campaign for the Union Colleges of the Orient.

Y - Action 99 - VOTED: That in view of the fact that building operations for Yenching College are now under way and that it is important that materials for building operations in the spring be purchased during the winter, the Yenching College Committee request that the Joint Committee for Women's Union Christian Colleges in the Orient advance as requested to Yenching College Committee a sum not to exceed \$25,000. from undesignated funds.

Y - Action 100 - VOTED: That the Secretary address a letter to the Treasurers of the Co-operating Boards asking them to report at once to Miss Olson all pledges wholly or partially unpaid up to date, with names and amounts -

That we ask Miss Olson to report to denominational treasurers names and amounts of all unpaid or partially unpaid pledges -

That we request Miss Olson to send out for the Yenching College Committee at its expense a notice which the Yenching College Committee will provide, to all those who have pledged designated sums to Yenching College which remain wholly or partially unpaid, requesting the immediate or prompt payment of those pledges in view of the urgent needs of the building operations -

That a copy of the September News Letter be enclosed with each notice.

Mr. Bowman presented the Summary of Accounts received from the field July 1, 1921 - June 30, 1922, as follows:

0660

Yenching College - SUMMARY OF ACCOUNTS - July 1, 1921 - June 30, 1922Receipts - Local Currency

Appropriations, Amer. Bd.	\$5000.00
" " Presby. Bd.	2797.50
" " Wellesley College	1930.35
Gift, Mr. and Mrs. Crane	1200.00
" Peking American College	
Women's Club	150.00
Tuitions and Fees	3272.50
Board	2761.33
Rent from students	839.65
Rent from faculty members	526.00
Sales, etc.	287.09
Interest, Bank deposits	20.41
Music fees and deposit fund in part	1195.52

Expenditures - Local Currency

Athletics	\$ 42.90
Equipment	688.81
Furniture & Furnishings	910.32
Food, kitchen, coal, etc.	2875.57
Heating	827.58
Hospital and Medical	10.00
Janitor's Supplies	18.99
Kindergarten Department	400.00
Lighting	319.46
Library	160.70
Laboratory, running expenses	150.29
Music Depart. including purchase of piano	1195.52
Publicity and printing	133.65
Repairs and improvements	550.98
Stationery, postage, office supplies	136.04
Salaries, including Mrs. Zwemer and Miss Atterbury in part	5834.15
Travel, student's jinrikshas to Men's College, etc.	253.32
Telephone, Telegrams, sundries	159.75
University expenses	2500.00
Wages of servants	612.10
Deficit, June 30, 1921	618.20
Balance on current bank acct.	1019.12
" " on Savings Bank "	500.00

Part of Wellesley Fund for 1921-
1922 received in 1922

2730.44 Wellesley fund in Bank acct. 2730.44

Total credits \$22,710.79

Total debits \$22,710.79

Gold Accounts in partReceipts

Wellesley, for Biology Apparatus	\$ 500.
Friend " " "	100.
	\$ 600.

Expenditures

For Biology Apparatus in part	\$ 600.
	\$ 600.

Gold Accounts with Mr. McCann

By Balance American Bd. Appro.	
July 1, 1921	\$182.08
Gift fro scholarship	5.00
Porter Scholarship	55.00
	<u>\$1042.08</u>

To Chemistry apparatus, freight etc.	\$ 44.36
" Library books	54.08
" Balance June 1922	943.64
	<u>\$1042.08</u>

Y - October 20, 1922

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The Gold Accounts of Mr. Louis A. Bowman, Treas. of the Yenching College Committee have not yet been received. He may have funds from the Methodist Mission or from Wellesley which are being held to pay bills for apparatus, book, etc. ordered from America.

Y - Action 101 - VOTED: That this report be accepted and spread on record.

Y - Action 102 - VOTED: That the field be authorized to purchase materials for Administration building and that construction be authorized as soon as plans have been received and approved by Yenching College Committee.

Discussion of architects was resumed.

Y - Action 103 - VOTED: That after full consideration of the status of building plans and building supervision the Yenching College Committee adopts the following policy in extension of the policy already adopted by the Finance and Property Committee of the Trustees:

1 - That all plans for buildings and layout must be submitted to the Yenching College Committee for approval -

2 - That it is the policy of the Committee to have all plans for other than repeat buildings prepared by or submitted to Murphy, McGill and Hamlin.

After an expression of appreciation of Mr. Bowman's hospitality to the Yenching Committee at the Union League Club, the meeting adjourned at five P.M.

(Mrs. Lucius O. Lee) Eula B. Lee
Secretary

0662

MINUTES OF THE ANNUAL MEETING OF THE YENCHING
COLLEGE COMMITTEE OF THE TRUSTEES OF PEKING UNIVERSITY

New York - January 15, 1923

The Yenching College Committee met at 1:15 P.M. on January 15th, 1923 in Room 1024, 156 Fifth Avenue, New York City. In the absence of the Chairman, Mrs. Avann, Mrs. Williamson was asked to preside.

Present: Mrs. O. R. Williamson
Mrs. William Boyd
Mrs. John H. Finley
Mrs. Charles K. Roys
Mrs. Howard Leland Smith
Mrs. Lucius O. Lee

Eric M. North
William P. Schell
Louis A. Bowman

Guests: President J. Leighton Stuart - Peking University
Mr. Lucius C. Porter

Prayer was offered by Mrs. Boyd.

The Minutes of October 20, 1922, were read by the Secretary and approved.

Excuses were presented from Mrs. George M. Clark, Mrs. Franklin Warner, President Pendleton and Dr. Luce.

Y - Action 104 - VOTED: That the Secretary be instructed to cast one ballot for the re-election of present officers for the coming year as follows:

Chairman - Mrs. J. M. Avann
Secretary - Mrs. Lucius O. Lee
Treasurer - Mr. Louis A. Bowman

This was done and the officers were declared elected.

Members of Standing Committees were also re-elected as follows -

Finance Committee

Mrs. Williamson
Mrs. Clark
Mr. Bowman

Mr. Schell - Chairman
of New York group
Mrs. Warner
Mrs. Boyd

Candidate Committee

Mrs. Finley
Mrs. Roys
Mrs. Warner
Mrs. Smith

Y - January 15, 1923

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Mr. Bowman presented his report as Treasurer as follows:

Treasurer's Annual Report - January 10, 1923Building Fund:

Balance as of 1/17/22	\$ 72,802.50
Receipts for year to date	77,148.17
	<u>\$149,950.67</u>
Less: Disbursements for year to date	<u>37,326.14</u>

Balance in Building Fund

\$112,624.53

Special Equipment Fund:

Receipts for year to date	\$ 2,998.44
Less: Balance as of 1/17/22	
overdrawn	\$899.18
Disbursements to date	<u>000.00</u> 899.18

Balance in Special Equipment Fund

2,099.26

Current Expense Fund:

Balance as of 1/17/22	\$ 250.00
Receipts for year to date	<u>3,099.13</u>
	3,349.13
Less: Disbursements for year to date	<u>2,927.92</u>

Balance in Current Expense Fund

421.21

Interest Received and Promotion Fund

Balance as of 1/17/22	\$ 401.84
Receipts for year to date	<u>2,156.12</u>
	2,557.96
Less : Disbursements for year to date	<u>1,060.20</u>

Balance of Interest and Promotion Fund

1,497.76

TOTAL BALANCE ON HAND \$ 116,642.76

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Statement of Cash and Securities - January 10, 1923

Northern Trust Co. - Checking account	\$ 24,198.85
Northern Trust Co. - Sage Memorial account	36,418.45
Northern Trust Co. - Woman's College account	351.46
Northern Trust Co. - Certificate of Deposit	13,500.00
Corn Exchange National Bank - Savings Account	10,000.00
Corn Exchange National Bank - Certificate of Deposit	5,250.00
Chicago Trust Co. - Certificate of Deposit	10,000.00
Chicago Trust Co. - Certificate of Deposit	10,000.00
Suburban Trust and Savings Bank - Certificate of Deposit	5,000.00
U.S. Liberty Bonds (par value \$2000) net cost	1,924.00
<u>TOTAL</u>	<u>116,642.76</u>

Note: Mr. Bowman explained that there was not time to have this report audited before this meeting but that such an audit will be made and presented to the next meeting of the Committee.

Y - Action 105 - VOTED: That Mr. Bowman's report be accepted with gratitude and that the auditor's statement be appended when received.

The best way to remit money to the field was discussed.

Mrs. Finley stated that it would help her greatly if she might have a list of the salaries of teachers at Yenching.

Y - Action 106 - VOTED: That a Special Committee be appointed by the Chair to work out and recommend a uniform plan of procedure in remitting the regular appropriations from Boards and other agencies cooperating in the support of Yenching College, the plan to include the handling of salaries and allowances as well as the appropriations for running expenses.

The following^were later appointed to serve on this Committee -
Mr. Schell, Mrs. Lee, Mr. Bowman, Mrs. Boyd and Mrs. Roys.

Y - January 15, 1923

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Mrs. Roys brought up the question of salary appropriations to Yen-ching, by the Presbyterian Board, and stated that it would seem that two years' salaries are due.

Y - Action 107 - VOTED: That the Presbyterian Board of Foreign Missions be requested to make payment to Mr. Bowman of the amount due on salaries for 1921 and 1922 for Yenching College.

Mr. Bowman read a letter from Mrs. Peabody dated January 8th relative to designated gifts for Yenching College. After discussion as to what obligations might be involved in the acceptance of designated gifts on conditions not definitely stated it was -

Y - Action 108 - VOTED: That the Treasurer be authorized to respond to Mrs. Peabody's letter making the following points:

- 1 - That the Yenching College Committee will see that all funds accepted for designated purposes are used for those purposes and no other -
- 2 - That before final acceptance of any designated gift, the Committee would desire to know exactly the conditions under which the gift is made that these conditions may be met.

Mrs. Lee reported that the students at Yenching had contributed \$1200 Gold to the Union College Campaign, this amount being the proceeds from a play the students had staged for the benefit of the fund.

Y - Action 109 - VOTED: That a cable message expressing the appreciation of the Committee of this achievement be sent to Yenching.

As Chairman of the Finance Committee, Mrs. Williamson reported that the Budget for 1923-24 had been received but that it was held for presentation at the next meeting of the Committee.

The Chairman read an estimated budget for office expenses for six months, January 1 to June 30, 1923, of \$560.

Y - Action 110 - VOTED: That this estimated budget of \$560 for six months, January 1, to June 30, 1923, be accepted.

Mrs. Finley reported concerning candidates. There is some doubt as to the health of a Miss Young who is otherwise a very promising candidate for the position of Music Teacher.

Y - January 15, 1923

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Y - Action 111 - VOTED: That Miss Young be requested to have a thorough physical examination by a competent physician to be suggested by the Yenching Committee, the expense of the examination to be borne by the Committee.

Y - Action 112 - VOTED: That the papers of Miss Constance Sargent candidate for the position of Secretary to the Dean, be referred to the Woman's Board of Missions of the Interior of the Congregational Church.

President Stuart spoke of Miss Su I. Wang, now studying in Columbia and of the great need of adding strong, well-trained Chinese women to the Yenching College faculty.

Mrs. Finley stated that the following teachers are needed and that the urgency of the need is, according to her understanding, and in this order - Music, English, Biology and Botany, History, Psychology and Philosophy.

Dr. North reported on the By-Laws:

Y - Action 113 - VOTED: To adopt the amendment to Article VI submitted at the October 20th meeting of the Committee with the exception that the words "New York" and "Chicago" be changed to read "Eastern" and "Western."

Dr. North stated that Article VII is the same as before except for Section I which is based on the expected action of the Trustees which has not as yet been taken and that the item that was in the original draft of By-Laws with reference to the faculty has been omitted.

Y - Action 114 - VOTED: To approve the wording of Section I of Article VII.

(Note: The amended and completed By-Laws of the Yenching College Committee were presented to the Trustees of Peking University on January 16, 1923 and approved.)

Mrs. Roys read the Minutes of the Building Committee meeting held on January 6th, 1923.

Y - Action 115 - VOTED: To accept the suggested arrangement of windows for the Sage Building, necessitated by the shifting of the position of the building which was originally planned to face north and south and is now to face east and west.

The plans for the Dormitories were discussed.

Y - January 15, 1923

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Y - Action 116 - VOTED: That the Building Committee be authorized to approve the construction of the Dormitory Buildings, if, when, and as the plans shall have been approved by them and provided that the Treasurer has in hand sufficient funds to carry forward the buildings.

Y - Action 117 - VOTED: To approve plans for the interior of the Administration Building of Yenching College.

Y - Action 118 - VOTED: That the construction of the Administration Building on the plans approved by the Building Committee be authorized and the Construction Bureau be instructed to proceed with its erection.

Mrs. Roys presented a recommendation from the Building Committee-

"That Yenching College underwrite the sum of one hundred and fifty thousand dollars, Mexican for the second Science Building of Peking University to match the buildings promised by the China Medical Board, until or unless the University campaign secures this gift from some other source. The plans for the Science Building have been examined by the Yenching College Building Committees, both on the field and here in New York and have been approved."

In discussing this recommendation it was pointed out that Yenching College should receive from the Union College Campaign about six hundred thousand dollars. Dr. North roughly estimated that if Yenching provides for eight dormitories and about five other buildings and for its share of grading, paths, power and light plants, and other items, approximately five hundred and fifteen thousand dollars would be used and that this would still leave a balance available for the Science Building under discussion.

Y - Action 119 - VOTED: That the Treasurer of the Yenching Committee be authorized to advance to the Treasurer of the Trustees not to exceed one hundred and fifty thousand dollars, Mexican, for the construction of the Science Building under the conditions in the preceding recommendation, if, when and as -

- (1) - the plans of the building have been approved by the Finance and Property Committee of the Trustees and
- (2) - the Treasurer has in hand undesignated funds to that amount in excess of the amounts required for the buildings already authorized, and

That when twenty thousand dollars gold of this amount is in hand, the Treasurer be authorized to advance this amount for the purchase of materials.

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Y - Action 120 - VOTED: That the purchase of building material for three dormitories be authorized to the extent of thirty thousand dollars gold.

There was some discussion of the relation of Yenching College to Peking University and President Stuart stated that he considered Yenching College to have about the same relation to Peking University as Radcliffe College has to Harvard University. He spoke of the advantage of a college for women having the same standard and the same curriculum as a college for men and of the rapid increase of co-educational institutions in China, practically all the government colleges now being co-educational. Thus it is true today that a Chinese girl desiring a college education may choose a co-educational institution, a distinctly woman's college like Ginling, or Yenching College which though a distinct college for women is related to and has all the advantages of a large university.

The meeting was adjourned at five o'clock.

(Mrs. Lucius O. Lee) Eula B. Lee
Secretary

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MINUTES OF THE YENCHING COLLEGE COMMITTEE
OF THE TRUSTEES OF PEKING UNIVERSITY

New York - April 13, 1923

The Yenching College Committee met at 1:30 P.M. on April 13, 1923, in Room 1024, 156 Fifth Avenue, New York City. Mrs. J. M. Avann, Chairman, presided.

<u>Present:</u> Mrs. J. M. Avann	Mrs. George M. Clark
Mrs. O. R. Williamson	Eric M. North
Mrs. J. H. Finley	William P. Schell
Mrs. William Boyd	Louis A. Bowman
President Ellen F. Pendleton	Mrs. Lucius O. Lee
Mrs. C. K. Roys	

Guests: President J. Leighton Stuart, Peking University
Leslie B. Moss

Prayer was offered by Dr. Stuart and Mrs. Boyd.

The reading of the minutes of the meeting of January 15, 1923, was dispensed with as they had been sent to all the members of the Committee.

Mrs. Lee spoke of Mrs. Warner's being now in China.

The Secretary reported the acceptance of Miss Constance Sargent's support by the Woman's Board of Missions of the Interior (Congregational): favorable action by the Committee through correspondence vote in regard to the appointment of Miss Alnah James as teacher of English in Yenching: action by the Congregational and Presbyterian Boards agreeing to provide financial reimbursement to the College in case of vacancies in their quota of the Yenching Faculty, and a gift of \$20,000 from Mrs. Gamble for a Dean's residence. She also read very interesting letters from Mrs. Frame and the Yenching students telling of the rejoicing in the college when the news of the successful outcome of the financial campaign was received. Reference was made to the gift of the students to the building fund and Mrs. Avann explained that \$500 of the \$1200 cabled at the holiday time was a special gift from Miss Milam toward a building for the use of the Domestic Science Department.

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Mr. Bowman presented the Treasurer's Report including the following statement by the Auditor of the Report read at the January meeting:

"Having audited your records as Treasurer of Yenching College Fund, Woman's College of Peking University, for the period from January 17th, 1922 to the close of business January 10th, 1923, we present the following as our findings. Schedules attached as follows:

CASH RECEIPTS
CASH DISBURSEMENTS
SUMMARY OF CASH RECEIPTS AND DISBURSEMENTS
CASH and INVESTMENTS on HAND
SECURITIES PURCHASED and SOLD
ANALYSIS of CHECKING ACCOUNT IN
NORTHERN TRUST COMPANY

All Cash Disbursements are supported by properly endorsed cancelled checks. The Cash and Investment Accounts have been verified by actual inspection. The checking account in the Northern Trust Company has been balanced as per statement attached and we hold the certificate of the Northern Trust Company, verifying this balance.

We find the accounts neatly, accurately and efficiently kept by a very simple and concise system.

Respectfully submitted,
CORPORATION AUDIT COMPANY
by William G. Adkins,
C.P.A.
Vice-President

Chicago, April 10, 1923."

The Treasurer reported the only new financial transactions since the report of the January 10th meeting to be as follows:

RECEIPTS: \$10,000 from Joint Committee to apply on New Science Building, which amount has in turn been remitted to Peking University Trustees in New York.

PAID: Drafts from Peking Treasurer to amount \$15,000 to apply on Building Construction account.

BALANCE ON HAND: Cash and Investments for Building Account-\$98,658.12

" " " Cash for current expenses 425.21

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Y - April 13, 1923

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Mrs. Williamson for the Finance Committee submitted the budget as received from the field for the school year July 1923 - June 30, 1924 as follows:

INCOMEFrom Gifts and Grants:

(1) For General Purposes (Unrestricted)

a - From Boards:

American Board -----	\$4,840.
Methodist Board -----	1,800.
Presbyterian Board -----	2,700.
Wellesley -----	2,700.

b - From Individuals (Crane) ----- 1,200. \$13,240. Mex.

(2) For General Purposes (restricted):

Income for Home Administration (\$1200) 2,240. Mex.

TOTAL INCOME \$15,480. Mex.

EXPENDITURES(1) Home Administration:

Correspondence, postage, supplies	\$ 85.	
Publicity (news Letter)	35.	
Travel	<u>1,000.</u>	
(Gold)	\$1,120.	2,240. Mex.

(2) Board of Managers:

For General Purposes ----- \$ 13,240. Mex.

TOTAL EXPENDITURES -- \$ 15,480. Mex.

Y - Action 121 - VOTED: To adopt the Bduget as presented.

Mrs. Finley reported for the Candidate Committee. After speaking of the completion of details relating to the engagement of Miss Constance Sargent for a term of three years as secretary to the Dean, Mrs. Finley recommended that the correspondence vote relative to the appointment of Miss Alnah James as teacher of English be confirmed.

Y - Action 122 - VOTED: That the recommendation relative to the appointment of Miss Alnah James be adopted.

The papers of Miss Frances Harmon who is now teaching in the University of Virginia and is candidate for the position of Biology teacher of Yenching were presented.

Y - Action 123 - VOTED: That the Candidate Committee be authorized to ask Miss Harmon to come to New York for a personal interview, at the expense of the Yenching Committee, and in case the interview showed her to be qualified in every way, the Candidate Committee be further authorized to engage her definitely for work at Yenching .

The papers of Miss Helen South a candidate for the position of teacher of History were presented.

Y - Action 124 - VOTED: That the matter of Miss South's application be referred to the Candidate Committee with power subject to satisfactory health papers.

Y - Action 125 - VOTED: To continue correspondence with Miss Su I. Wang relative to the chair of Psychology and Education at Yenching.

The needs of the Music Department were discussed and Dr. Stuart spoke of the necessity of keeping the standards high and an adequate staff on the field.

For the Building Committee Mrs. Roys reported a number of meetings and asked Dr. North to show the plans and speak of details.

Dr. North reported action of the Committee approving increased eave projection, reduction of number of rooms in each dormitory that each room might be at least ten (10) feet wide, the setting aside of one room on each floor for temporary use as an infirmary and the elimination of certain decorative features which were not Chinese. He told of the difficulty the committee was experiencing in finding satisfactory roofing material and of investigations that were being made.

The color scheme, the question of what should be done with an honorary grave and two large bronze tablets now on the dormitory lot, the best method of generating power for light and heat and of sewage disposal, the sinking of artesian wells, the location of the Dean's residence, and the question whether some of the faculty members should live in the dormitories with the girls or whether residences should be provided for all the Yenching faculty in the group of faculty houses elsewhere, were discussed at length.

Y - Action 126 - VOTED: That the Yenching Committee entrust the handling of questions relative to light, heat, power, sewage and other mechanical installations to the Building Committee of Peking University on the understanding that Yenching will bear its just share in the total expense. It is the opinion of the Committee that these are among the most important features of the plant.

Y - Action 127 - VOTED: That the Building Committee be requested to study and to consult with the architects and the field as to the location of a Dean's residence and also as to the possibility of locating the dormitories without moving the historical monuments now on the dormitory lot.

Y - Action 128 - VOTED: That the present Building Committee be continued.

Dr. Stuart presented charts giving the following facts about Yenching:

Students' Sources of Support:

Family (entire) 62: Family (part) 9: Scholarships 6: Outside help (entire) 4: Missions 3: Self and Family 2: Self-support 1:

Middle Schools Represented:

Bridgman Academy (Peking - Congregational) 22: Government Schools 6: Baldwin School (Hanchang Kiangsi - Methodist) 5: Mary Proter Gamewell School (Peking) 5: P.C.L. (Mukden - Presbyterian) 4: St. Faith's School (Peking - Anglican) 3: WenMei Girls' School (Weihsian Shantung - Presbyterian) 3: Tengchowfu (Shantung - Presbyterian) 3: Middle School (Foochow Fukien - Congregational) 2: One student each from 25 schools.

Represents 14 Provinces and Korea:

Chihli 23: Shantung 15: Kuangtung 6: Manchuria 5: Hupeh 5: Kiangsi 5: CheKian 5: Fukien 5: Ssuchuan 4: Kinagsu 3: Hunan 2: Honan 2: Shansi 1: Shensi 1: Korea 2.

N.B. - Largely according to the usual Chinese method of giving the ancestral home rather than present residence.

Occupation of Fathers and Brothers:

Business 22: Government 14: Education 10: Ministers 8: Farmers 7: Doctors 6: Other church work 1: Editor 1: Naval Officer 1: no occupation 12.

Religious Affiliations:

Congregational 26: Presbyterian 21: Methodist 11: Lutheran 4: Anglican 3: Baptist 2: Chinese Church 1: Non-Christian or no religion 17.

Plans for after Graduation:

Teaching 37: Medicine 9: Sociology 7: Service for Nation 3: Business 2: Agriculture 1: Undecided 18.

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Ages of Students:

Number of students of each age: 3 18 years: 11 19 years:
 19 20 years: 12 21 years: 13 22 years: 7 23 years: 8 24 years:
 8 25 years: 4 26 years: 2 27 years: 1 34 years: 1 37 years.

Y - Action 129 - VOTED: That these facts be included in the Minutes.

A question was raised whether two meetings a year of the Yenching Committee would hereafter be sufficient. The question was laid on the table until the October meeting.

Dr. North reported that at the April 12th meeting of the Trustees of the University changes in the By-Laws and Constitution were proposed and that official notice of these changes would be sent to the Yenching Committee for action at the October meeting.

Mrs. Lee presented the request of the Joint Committee for Women's Union Colleges in the Orient that money received through the campaign for Yenching, but not immediately needed for building purposes be left on deposit in the care of Miss Olson until August 1, 1923, and that the accruing interest be used toward making up a total of \$35,000 for the North China Union Medical College for Women.

Y - Action 130 - VOTED: That the Yenching Committee approve this plan on the definite understanding that such sums as are actually needed for building purposes before August 1, next, may be drawn from Miss Olson on request.

Mention was made of the fact that Mr. L.B. Moss, who has succeeded Dr. Eric North as Secretary of the Board of Trustees is henceforth ex-officio a member of the Yenching Committee.

Y - Action 131 - VOTED: That while the Committee cordially welcomes Mr. Moss, it feels great need of Dr. North's continued cooperation in the Yenching work, especially because of his intimate understanding of building problems and details.

The Committee adjourned at 5:30 P.M.

(Mrs. Lucius O. Lee) Eula B. Lee
 Secretary

MINUTES OF THE YENCHING COLLEGE COMMITTEE
OF THE TRUSTEES OF PEKING UNIVERSITY

Chicago - November 6, 1923

The Yenching College Committee met at 10 A.M. in Room U, Union League Club, 69 West Jackson Blvd., Chicago, November 6, 1923. Mrs. Avann, Chairman, presiding.

<u>Present:</u> Mrs. Avann	Mrs. Clark
Mrs. Williamson	Mrs. Lee
Mrs. Roys	Mr. Bowman
Mrs. Boyd	Mr. Moss

Guest: Mrs. Anna Lane Wilson, former member of Yenching Faculty.

Prayer was offered by Mrs. Clark.

The Minutes of the meeting of April 13, 1923, were read by the Secretary and approved.

Excuses were presented from Mrs. Warner, Mrs. Finley, President Pendleton, Mrs. Smith, Dr. Schell, Bishop Wilson.

The Secretary reported favorable action by the Committee through correspondence vote on the appointment of Miss Helen Louise Gunderson as teacher of Music and of Miss Lucy Hammer Booth as teacher of History in Yenching College; that Miss Booth's support is provided by the Presbyterian Board; that the salary, travel and outfit for Miss Sargent and Miss Gunderson and the salary of Miss Harmon have been provided by the W.B.M.I., but that no funds are available for her outfit and travel.

Y - Action 132 - VOTED: To confirm the action by correspondence vote appointing Miss Gunderson as teacher of Music and Miss Booth as teacher of History in Yenching College.

Y - Action 133 - VOTED: That the cost of Miss Harmon's outfit and travel be met by the Yenching College Committee from the income of invested funds.

Mrs. Wilson reported briefly for the college, speaking of the rapid and radical changes taking place in the intellectual and social life of Chinese young people, especially students, of the fine work Mrs. Frame is doing in the midst of a complex and difficult situation, and of the positions of unusual influence and leadership Yenching graduates are taking. The number of students is not materially increased as entrance requirements are higher than a year ago. The student body numbers about 110 of who 40 are new this year.

Y - November 6, 1923

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Mr. Bowman presented a report of finances as of September 1, 1923, showing balances in the different funds, as follows:

Building Fund, Cash and Investments	\$121,991.75
Special Equipment Fund	2,089.26
Current Expense Fund	1,200.00
Promotion Fund	198.04

<u>Total</u>	<u>\$125,479.05</u>
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Building Fund Receipts Jan. 1 - Sept. 1 -	\$ 86,367.22
Building Fund Remittance Jan. 1 - Sept. 1 -	77,000.00

Special Receipts since September 1, 1923

Charles R. Crane, for salary of Miss Ch'eng 1922	\$ 600.00
For Salary account Miss Miriam Boyd	400.00

Both remitted to field

Y - Action 134 - VOTED: To accept the Treasurer's Report.

Certain changes in the By-Laws of the Yenching College Committee were suggested by Mr. Moss that these By-Laws might be brought into accord with the Constitution of Peking University as outlined and adopted by the Trustees of Peking University at their meeting on April 13, 1923. After discussion it was -

Y - Action 135 - VOTED: That a Special Committee of two be appointed to consult with Mr. Moss and bring the matter of revision of the By-Laws of the Yenching College Committee up for formal action at the next meeting of the Committee. The Chair appointed Mrs. Boyd and Mr. Bowman.

In the absence of the Chairman, Mrs. Finley, Mrs. Roys reported for the Candidate Committee that during the past year six new teachers have been sent out, Miss James for English; Miss Harmon for Biology; Miss Gunderson for Music (three year term); Miss Boyd for one year as teacher of Chemistry; Miss Sargent as Secretary to the Dean; Miss Booth as teacher of History. The question of the appointment of Mrs. Zwemer was discussed.

The question was raised whether the Yenching College Committee need hereafter hold more than two regular meetings per year.

Y - Action 136 - VOTED: That hereafter the Committee have but two regular meetings per year.

Y - Action 137 - VOTED: That one meeting of the Yenching College Committee shall be held in New York in the spring, immediately preceding or following the meeting of the Trustees of Peking University, and that this be the annual meeting, the other meeting to be held in Chicago

in November, and THAT at the next meeting the By-Laws be changed in accordance with this vote.

The Report of the sub-committee on transmitting money to the field was presented by Mrs. Roys, Chairman, as follows:

INASMUCH as the Yenching College Committee has already adopted the policy of having each member of the Yenching College Faculty connected with some one of the supporting mission boards, in so far as this is feasible, the special committee appointed to work out and recommend a uniform plan of procedure in remitting appropriations of boards and other agencies cooperating in the support of Yenching College to the field, herewith recommends that the following be the policy of the Yenching College Committee:

- 1 - Missionaries appointed to Yenching College by any one of the supporting boards shall receive the salary and allowances which that board gives to its other missionaries stationed at Peking:
- 2 - This shall also apply to short term workers as well as to fully adopted missionaries:
- 3 - Appropriations for Yenching College made by any mission board, whether for salaries and allowances, or for current expenses, shall be remitted to the field and there handled in accordance with the practice of that board in remitting and handling other mission funds:
- 4 - Funds supplied by any agency other than a mission board, shall be sent to the Treasurer of the Yenching College Committee, and he at once shall remit to the Treasurer of Yenching College moneys that are to be used for the support of any faculty member or members:

Moneys received by the Treasurer of the Yenching College Committee for current expenses shall also be remitted to the Treasurer of the College immediately upon their receipt, together with a statement of the source from which they come, save that the Treasurer of the Yenching College Committee shall hold from such funds an amount approximately \$500 that he may be able to pay for books, music and other equipment which may be ordered from American by the College. Such orders placed by members of the faculty must be endorsed by the Treasurer of the College.

Y - Action 138 - VOTED: To accept these recommendations of the sub-committee on transmitting money to the field and to adopt them as the regular method of procedure in sending money to the field.

Meeting adjourned for luncheon at 12:50 P. M.

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The afternoon session was called to order at 2:15 by Mrs. Avann.

Y - Action 139 - VOTED: That Yenching College Committee is deeply appreciative of the valuable service rendered Yenching College by Mrs. Cynthia Zwemer during the past two years, and sincerely hopes that the way may be open for Mrs. Zwemer to return to Yenching for a term of three years, as a teacher of English. Since there is no available board salary, the matter of providing traveling expenses and salary was referred with power to the Candidate Committee with the suggestion that the field be asked if the necessary funds for travel and salary can be provided on the field. A cable was authorized.

For the Building Committee, Mrs. Roys reported a meeting on May 10th, 1923, at which the Committee authorized the Building Committee on the Field to increase the size of the girls' rooms, to extend the eaves and to lift some of the roofs.

Y - Action 140 - VOTED: To endorse the action of the Building Committee.

Mrs. Roys further reported a meeting of the Building Committee on September 27, 1923, as follows:

- 1 The Building Committee recommends authorizing the erection of the woman's share of the Practice School next spring, that decision as to the location of this Practice School be made on the field, and that plans for the buildings of this Practice School be sent to New York for final approval by the Building Committee in order that the plans may harmonize with the general outlay.

Y - Action 141 - VOTED: To approve the action of the Building Committee in regard to the Practice School and to authorize building the woman's share as suggested.

- 2 The Building Committee further reported discussion as to the need for a fourth dormitory at this time and recommended that if in the judgment of the field, the immediate erection of a fourth dormitory is essential the Yenching College Committee concur in that decision and authorize the erection of the dormitory.

Y - Action 142 - VOTED: To approve and adopt the recommendation of the Building Committee in regard to the fourth dormitory.

- 3 In regard to the suggestion that Yenching College share in the cost of the large Administration Building

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of the University, the Building Committee recommends that in view of the fact that Yenching College has its own administration building under construction, the Yenching Committee cannot concur in the request that Yenching Committee pay one-third of the cost of the large administration building. Since the women will use the auditorium of this administration building, the committee recommends that Yenching College pay one-third of the cost of the auditorium as its share in the University Administration Building.

Y - Action 143 - VOTED: To refer this third recommendation back to the Building Committee with the request that they ascertain approximately what one third of the cost of the auditorium will be before action is taken.

4 In the matter of Yenching College sharing in the cost of erecting and equipping the Library, the Building Committee recommends that in view of the request of the field Administrative Committee the sum of gold twenty-five thousand dollars (\$25,000) be appropriated for Library and equipment, including books, this being one-third of the estimated total cost, provided that this be in harmony with the conditions under which the fund was raised and with the wishes of Mrs. Pendleton and her sisters, and in the expectation that there will be no delay in building and equipping the Library at a total expenditure of \$75,000.

Y - Action 144 - VOTED: That in view of the fact that many questions are still unanswered with reference to the Library the matter of a grant from the Yenching College Committee for this purpose be referred back to the Building Committee for the securing of fuller information before action is taken.

5 In answer to the request that Yenching College pay one-third of the cost of the Scranton-Luce Social Island, the Building Committee recommends that the Yenching College Committee decline to make this payment since Yenching College has made provision for a Social Hall, which has met with the approval of the Peking University Trustees.

Y - Action 145 - VOTED: To adopt the recommendation of the Building Committee in regard to the Scranton-Luce Social Island.

6 As a policy as to the share Yenching College should take in the erection of further buildings which are to be used jointly by men and women students, the Building Committee recommends that each building proposition be presented to the Yenching Building Committee which shall consider each case on its merits and, in consultation with the field, decide on Yenching's Legitimate share of the expense.

Y - Action 146 - VOTED: To adopt the recommendation of the Building Committee in regard to further buildings to be used jointly by men and women students.

7 The Building Committee also recommends that if in the judgment of the Grounds and Building Committee on the field it is absolutely necessary to secure additional assistance in order to put up the required buildings in the stipulated time, the Yenching College Committee approve the engaging on the field of such additional assistance as is necessary.

Y - Action 147 - VOTED: To adopt the recommendation of the Building Committee with reference to additional assistance on the field.

8 The Building Committee further reported that plans are soon to be submitted for the Gymnasium Building, which is to provide rooms for the Y.W.C.A. and other student organizations which plans it is assumed will be designed by Murphy, McGill and Hamlin, in accordance with the general plans of the University as a whole so that all the buildings will be in harmony.

Mr. Moss spoke concerning various building details, especially tiles and decorative features on certain buildings. Mrs. Roys also read a letter from Mrs. Frame in regard to roofing tiles.

Y - Action 148 - VOTED: That Yenching College Committee approve the introduction of colored tiles in the roof to give a touch of color according to the judgment of the Building Committee and authorize the sending of a cable to this effect.

Mrs. Lee presented the following Resolution relative to the Basis of Affiliation for mission boards cooperating in the support of Yenching College.

THAT INASMUCH as the Presbyterian Board of Foreign Missions, the Woman's Foreign Missionary Society of the Methodist Episcopal Church, and the Woman's Board of Missions of the Interior of the Congregational Churches all took an active part in promoting the united campaign for the seven union woman's colleges in the orient, and

INASMUCH as the money received by Yenching College as its share of the results of this campaign is far in excess of the \$300,000. which would have been realized from an initial gift of \$100,000. for plan and equipment from each of the above societies,

BE IT RESOLVED that the Presbyterian Board of Foreign Missions and the Woman's Board of Missions of the Interior be recognized as having met in full the initial obligation for plant and equipment accepted in becoming cooperating boards in the support of Yenching College and that the Woman's Foreign Missionary Society be recognized as having met the conditions of becoming a fully cooperating board so far as the number of teachers and the initial gift toward plant and equipment are concerned;

BE IT FURTHER RESOLVED that the Yenching College Committee recognize with gratitude the generous cooperation of the Woman's Foreign Missionary Society even when it was not an officially cooperating board and that a request be presented to the Woman's Foreign Missionary Society that it meet the comparatively small remaining condition for becoming a fully cooperating board at as early a date as possible.

Y - Action 149 - VOTED: To adopt the above Resolutions.

The matter of naming buildings and rooms in the new Yenching College plant was presented.

Y - Action 150 - VOTED: That the matter of designating memorial rooms and buildings be taken up by the Secretary of the Yenching College Committee with Mrs. Peabody and Miss Olson and permission be secured to correspond directly with the donors and that in the meantime we request that the making of tablets be held up until we are surer of the facts.

The matter of insurance of buildings under construction was discussed.

Y - Action 151 - VOTED: To instruct the Building Committee to see to it that the Yenching buildings are properly covered by insurance.

The matter of a special grant for the Dean was presented.

Y - Action 152 - VOTED: That in view of the expenses which inevitably attach to the position of Dean, an annual personal grant of \$250 gold be made each year to the Dean, this to be a first charge on extra-board funds.

The matter of furnishings for the Dean's Residence was presented.

Y - Action 153 - VOTED: That suitable furnishings for the Dean's residence be recognized as a legitimate charge against the funds for plant and equipment.

The matter of a tablet for the Dean's residence was presented.

Y - Action 154 - VOTED: That the matter of a tablet for the Dean's Residence be left with the Building Committee with power to act.

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The matter of Mrs. Wilson's expenses in attendance upon this meeting of the Yenching College Committee was presented.

Y - Action 155 - VOTED: That the bill for Mrs. Wilson's expenses be paid.

Mr. Moss reported a meeting in New York of representatives of several mission colleges in China held to consider organizing a permanent committee for the coordination and promotion of Christian Higher Education in China, and a request that the Yenching College Committee take action approving the organization of such a permanent Committee, that if possible it appoint a representative on the Committee, and that it make an initial grant of \$100 toward the expense of establishing this committee.

Y - Action 156 - VOTED: To lay this matter on the table until the next meeting of the Yenching College Committee as the reply of the Yenching College Committee to these requests will depend largely on the working out of plans now under consideration for permanent organization of a Joint Committee for the Union Colleges for Women.

The Candidate Committee presented the need of additional members of the faculty of the College in the following order of urgency - Chemistry, English, Physics.

Mr. Bowman reported correspondence with Miss Olson as to distribution of fund resulting from the campaign for the Union Colleges and stated that although the funds held by the Joint Committee were to have been distributed August 1, 1923, distribution had not yet been made by the Joint Committee owing to the fact that a considerable shrinkage in value would have been experienced had investments been withdrawn at that date.

The question was raised whether interest money realized after August 1, 1923, should continue to go to the North China Union Medical College or should belong to the various colleges in proportion to their share in the campaign.

Reference was also made to the fact that the receipts from the campaign are considerably in excess of the \$2,840,000, set as the goal and that it is proposed to divide the surplus not in accordance with the percentages adopted for the various colleges but in accordance with the amount paid by each college for its initial purchase of land.

Y - Action 157 - VOTED: That Mr. Bowman be requested to ask Miss Olson if our proper share of the campaign fund is not now available and also to inquire about interest accruing since August 1, 1923.

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Y - Action 158 - VOTED: That it is the sense of this meeting that the governing committees of the colleges concerned should be consulted as to the use of interest money which has accrued since August 1, 1923, and as to the principles governing the division of the surplus funds among the colleges; also
That Mrs. Roys be instructed to convey this judgment to the Joint Committee.

Meeting adjourned at 5:15 P.M.

(Mrs. Lucius O. Lee) Eula B. Lee
Secretary

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